

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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**Minutes of a Meeting of Fulford Parish Council held at 19.30 on
Tuesday 7 February 2017 in the Old Library,
Fulford Social Hall, School Lane, Fulford.
Clerk/RFO: Rachel Robinson**

16364. Chair's welcome

The Chair welcomed all present to the meeting

16365. To receive apologies and approve reasons for absence

- a. Apologies from PCSO. Spooner, Cllrs. Vevers & J Walker were received and approved
- b. Present: Cllr. De Vries (Chair), Cllr. Clare, Cllr. Francis, Cllr. Greig; Cllr. Smith, Cllr. Urmston, Cllr. Vevers, Cllr. G Walker, PCSO T. Barge and the Clerk. Cllr Aspden arrived during the meeting.

16366. To receive any declarations of interest

Cllr. Greig declared an interest in Item 16378.

16367. To receive and approve the Minutes of the Parish Council meetings held on 10 January 2017 and 24 January 2017

Members approved the Minutes of the meetings of the Parish Council held on 10 January 2017 and 24 January 2017 as a true record.

16368. To receive Parishioners' Questions and comments to include:

a. Complaints from Parishioners relating to consequences of building works on Fordlands Road and Germany Lane

Following discussion of an email received from a parishioner and verbal reports from other parishioners about the state of Fordlands Road and Germany Lane, it was resolved that the Parish Council would write to the Environmental Protection Unit at City of York Council (CoYC) to inform them of the complaints received from parishioners and the concerns these have raised. It was further resolved that the letter would be copied to the Chairman of the Developers and Robin McGinn.

Concerns for public safety at the culvert under the road in Germany Beck were raised. Further concerns were raised about other health and safety issues that had been observed at the Development. It was agreed that future observations would be reported to Cllr. Aspden to forward to the appropriate office. It was further agreed that a notice outlining lines of communication for issues relating to the Development would be drafted for the parish council website and noticeboard.

16369. To receive a report from the Ward Councillor

Cllr. Aspden reported that the next Ward Committee Meeting will be held at 6.30 pm – 8 pm on Wednesday 22nd February at St Oswald's Church Hall, Main Street, Fulford. All are welcome to attend. The meeting will include a talk from the Fishergate, Fulford & Heslington Local History Society.

Cllr. Aspden reported that he had obtained graffiti wipes and had been clearing graffiti on some of the utilities boxes. It was resolved that an additional box of graffiti wipes would be acquired by Cllr. Aspden to be kept at Fulford Social Hall.

Cllr. Aspden further reported that CoYC had agreed to grant the sum of £17,000 for play equipment for the parish council for a scheme to be delivered by the end of the next financial year.

16370. To receive a report from the Police

A report from PCSO Barge was considered and noted. PCSO Barge confirmed that reports of trespass or graffiti would be recorded and that highways incidents should be reported through the 95 Alive Website.

16371. To receive a report from the cemetery working group to include

a. Superintendent's report

The report was received and noted.

16372. Financial Matters

a. To approve the following payments:

	£
City of York Council – Non- Domestic Rates	484.00
City of York Council – Council Tax	135.00
Yorkshire Water – Water Rates 3 rd Qtr Cemetery Lodge	152.81
Martins of York – Skip Hire – Allotments	192.00
Yorkshire Internal Audit Services – First Visit	295.00
BT – Telephone Charges – Cemetery Loge	46.09
Nortons Heating – Boiler Service & Tap Repair – Cemetery Lodge	87.00
Bryn Craven – MOT & Service – Cemetery Vehicle	138.00
Cemetery Petty Cash Replenishment	217.63
Npower – Gas – Cemetery Lodge	113.55
Viking – Social Hall – Cleaning Supplies	88.19
Knighton Tools – Trench Struts – Cemetery (Reimbs Clerk)	331.61
Came & Co – Insurance adjustment for Cemetery Digger	73.93
GiffGaff December Clerk Mobile Phone (Reimbs Clerk)	7.50
GiffGaff January Clerk Mobile Phone (Reimbs Clerk)	7.50
Viking – Cemetery Cleaning Supplies & Stationery	107.29
LS Transmission Consultancy – Survey & Report Fees	513.60
Wages & Salary – January	9668.60
HMRC – January	1860.01
NYPF - January	3298.67

Following consideration of the invoices and discussion relating to procedures for approval of payments, the payments were approved.

b. To consider Clerk's report on payment methods

Following discussion, it was resolved, in principle, to apply for a credit card for the Parish Council but that the financial regulations would need to be amended accordingly at a meeting of the General Purposes Committee. It was resolved to set a date for a meeting of the General Purposes Committee to review and amend the financial regulations and review services and supplies. It was further resolved that the Clerk would provide additional financial reports with meeting agenda.

16373. Planning:

a. To receive a report of planning applications and questions considered by the Planning Working Group and to decide on any further action required:

New applications

17/00102/TCA Crown reduce Sugar Maple and Lime; fell Cypress and Poplar trees in a Conservation Area - Gate Fulford Lodge Fenwicks Lane York YO10 4PL – No objections but comments to be made generally with regard to the removal of trees in this garden

17/00107/FUL Erection of boundary wall and gate to front and formation of block paved area to front - 46 Heslington Lane York YO10 4NA - No objections but query to be made with regard to whether the paving replacing the lawn could be porous.

i) On-going applications

- None
- ii) *Enforcement Action*
- None

b. To note details of planning applications decided by City of York Council
None

To consider exclusion of the press and public from the discussion of any aspect of items 16373.c and 16374.c by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was agreed to exclude the press and public from the discussion of any aspect of item 16374.c. but not item 16373.c. by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

c. To consider resident's email relating to Landing Lane Junction and proposed new access to the Persimmon Homes Development

A parishioner had copied the Parish Council in on correspondence he had had with CoYC relating to his concerns about flooding resulting from the proposed new access to the Persimmon Homes Development. Following discussion, it was resolved that Cllr. Urmston would arrange a meeting with the parishioner and the Planning Working Group (and any other interested parish councillors) to give the matter further consideration.

16374. To receive an update on matters pertaining to Germany Beck and to decide on any necessary action to include consideration of:

a. Hedge removal West of the A19

It was reported that the hedge on the west of the A19 and north of Stone Bridge is to be removed and replaced with a wall. Following discussion that highlighted a number of queries, it was resolved that Cllr. Urmston would collate a list of questions for Cllr. Aspden to raise with CoYC.

b. Flood defences

No further information has been received. It was agreed that Cllr. Aspden would request an update from CoYC.

c. Boundary dispute including:

i) Consideration of LSTC Survey Report

A survey report was considered and discussed and further enquiries are being made with the legal team.

ii) Consideration of further tree works adjacent to A19

Considered and discussed under item 16374.c.i.

It was reported that a TV Producer has been in touch with Help Save Fulford with regard to research for a programme. Following discussion, it was agreed that the Parish Council should be kept informed of any dialogue.

16375. To receive a report from the Open Spaces working group and to decide on any necessary action to include:

a. To consider cost of clearing Fordlands Road playing field prior to commencement of rabbit treatments.

It was resolved to pay the cost of £240 for the field clearance.

b. To consider play equipment costs for School Lane and sources of potential funding.

Cllr. De Vries expressed gratitude to CoYC for the grant of £17000 for play equipment. Options for other sources of potential funding are being explored and advice being sought from YLCA.

It was reported that the Viking Boat play equipment is being installed at the Fordlands Road Playing Field on 27th February. Cllr. Greig will attend the site to meet the contractors.

16376. To receive a report from the Social Hall working group and to decide on any necessary action to include

a. Consideration of a rent review for York Jubilee Air Rifle & Pistol Club

It was reported that the annual rent of £25 has not been reviewed since 2010. Following discussion, it was agreed that the General Purposes Committee would review the lease and rent at the next meeting.

Cllr. Clare reported that one of the groups who use the Social Hall had requested use of a cupboard to store some equipment. It was agreed that it would not be appropriate to give them a key to the cupboard in the library but other options would be explored.

16377. To receive a report from the HR panel and to decide on any necessary action to include:

a. Consideration of a letter received from the locum clerk

Following discussion, it was resolved that payment would be made for the first option offered in the locum clerk's letter dated 29 January 2017 which includes phone charges. Once payment has been made through the payroll, a P45 will be issued.

16378. To receive a report from the Cemetery Lodge refurbishment working group and consider any further update relating to any proposal.

Cllr. Greig left the room

Cllr. Francis reported that scaffolding went up on Monday 6th February and the roof and external repairs have commenced. Cllr. Francis will monitor the works with the contractor and will survey the work on completion to ensure acceptability. A date was to be set by Cllrs. Francis, Urmston and G. Walker to meet at Cemetery Lodge to progress the investigations relating to the internal works.

16379. To consider the requirements of the Good Gym Project.

Cllrs. Clare, De Vries & Greig agreed to provide some of their own personal equipment for the clearance of the Social Hall courtyard on 20th February at 18.45 pm but asked that the Clerk investigate with Good Gym whether they will provide their own protective gloves or any other equipment.

16380. To receive a report of the YLCA meeting of 2nd February 2017.

Cllr. Clare reported that a meeting on the Local Plan has been set for 6th March at 10 am.

16381. Confirm date and time of next meetings.

Cemetery Committee - 28th February 2017 10:00
General Purposes Committee – 28th February 2017 19:30
Planning WG Meeting – 1 March 10 am
Parish Council - 7 March 2017

Meeting closed at 22.10

Chair.