

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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**Minutes of a Meeting of Fulford Parish Council held at 19.30 on
Tuesday 7 March 2017 in the Old Library,
Fulford Social Hall, School Lane, Fulford.
Clerk/RFO: Rachel Robinson**

16382. Chair's welcome

The Chair welcomed all present to the meeting.

16383. To receive apologies and approve reasons for absence

- a. Apologies from PCSO. Spooner and Cllr. Greig were received and approved
- b. Present: Cllr. De Vries (Chair), Cllr Aspden (Vice-Chair); Cllr. Clare, Cllr. Francis; Cllr. Loft; Cllr. Smith, Cllr. Urmston, Cllr. Vevers, Cllr. G Walker; Cllr. J Walker and the Clerk.

16384. To receive any declarations of interest

Cllr. Urmston declared an interest in Item 16392.a. 17/00148/FUL and Item 16392.a.i)

16385. To receive and approve the Minutes of the Parish Council meeting held on 7 February 2017

Members approved the Minutes of the meeting of the Parish Council held on 7 February 2017 as a true record subject to amendment to remove Cllr. Vevers from the list of those present at the meeting.

16386. To receive Parishioners' Questions and comments to include:

a. Consideration of email relating to parking on grass verges on Fulford Road

Cllr. Francis reported that there is a consistent problem with cars parked on the grass verges between Broadway and St Oswald's Church on the east side of Fulford Road. This has been reported to the Parking Control Office at City of York Council (CoYC). Following discussion, and consideration of the installation of bollards, it was resolved that for the time being, those who witness these parking infractions could take photographs of the offending vehicles (to include the registration number) and report them to the Parking Hotline (0800 1381119).

Consideration was also given to traffic congestion resulting from a large funeral that had been held on 7th February at Fulford Cemetery. A press release had been issued by CoYC to warn residents of the potential increased congestion and the Clerk had also informed the Police and Howard Engineering. Consideration of issuing information to social media and the local schools prior to any future funerals that are likely to attract large numbers of vehicles was also given.

Cllr. J Walker advised that one of the lights on Main Street (opposite the florist) has not worked for some time. Cllr. Walker will obtain the number of the light and send the information to Cllr. Aspden.

16387. To receive a report from the Ward Councillor to include:

a. Resident's request for lighting to be installed on footpath 7 between Germany Lane and School Lane

Cllr. Aspden reported that he had received a request from a resident to install lighting on the cut-through between Germany Lane and School Lane. Installation of street lighting in this location would be a complex project (because of the available connections) that would cost in the region of £10,000 and would potentially make the footpath too narrow in places. Various options were discussed and it was resolved that parish councillors would survey the area and email Cllr. Aspden with any ideas for a lighting solution.

Cllr. Aspden reported that he has been in correspondence with Fulford School and St Oswald's School following the change in closure time of Fulford School. He has received complaints from parents with regard to an increase in school traffic and congestion and the consequences in terms of road safety. The Safe Routes to School Officer is also concerned about the problem. It was resolved that any feedback should be emailed to Cllr. Aspden.

Cllr. Aspden further reported that there is still Ward Funding available in the current financial year. Cllr. Vevers is to provide more information with respect to the earlier application made by the Open Spaces Working Group.

Queries were raised about replacement lighting schemes within the Conservation Area (with particular reference to the “swan-neck” lighting) which Cllr. Aspden agreed to raise. Cllr. Aspden advised members to consider any other schemes that may be appropriate for Ward Funding.

16388. To receive a report from the Police

Members noted the contents of the Police report.

16388. (1) To receive a report from the cemetery working group to include Superintendent’s report

The Superintendent’s report was noted and there had been no meeting of the cemetery working group.

16389. To receive a report on the Cemetery Committee meeting of 28 February 2017

Draft Minutes of the meeting were noted. Cllr. De Vries reported that the Cemetery Budget had been approved subject to minor amendments and that the main topic had been the refurbishment of Cemetery Lodge refurbishment.

16390. To receive a report from the Cemetery Lodge refurbishment working group and consider any further update relating to any proposal.

Cllr. Urmston reported that David Allman has drafted plans for the upstairs flat which will have to be a one-bedroomed flat. There is a query as to the location of the kitchen which needs to be resolved following receipt of planning advice. Cllr. De Vries reported that CoYC members of the Cemetery Committee had approved instructions to be given to David Allman to prepare drawings for planning application submission and Schedule of Works for tender purposes for the downstairs offices up to the sum of £1000 (to be funded from the Cemetery Development Fund). Members felt that it had been a productive and useful meeting.

It was reported that planning applications will cost £385 each, Following discussion relating to submission of one planning application for the whole scheme or two separate applications for the upstairs flat and downstairs offices, it was resolved to approve the sum of £385 for the upstairs flat and it was further resolved that prior to a decision being taken with regard to a single application for the entire scheme, the Clerk would consult with Cemetery Committee Member, Pauline Stuchfield of CoYC with regard to how CoYC thought the applications would best be dealt with and whether they had any objections to either of the alternatives. The Clerk is then to report back to the Cemetery Lodge Refurbishment Working Group.

16391. Financial Matters

a. To approve the following payments:

<u>Standing Orders/Direct Debits</u>	£
FuelGenie – Cemetery Fuel	123.61
BT – Cemetery Lodge Phone	38.23
Yorkshire Water – Social Hall Charges Oct 16-Jan 17	83.94
nPower – Cemetery Lodge Gas & Electricity	519.99
<u>Cemetery</u>	
Peter Wilson “Yorkshire Roofing” – Cemetery Lodge Repairs	3320.00
East Yorkshire Horticulture – Monofilament for Cemetery	115.50
Trade UK – Timber & Fixings for Cemetery	113.55
Clerk – Reimbs Cemetery Cleaning Materials	14.50
<u>Social Hall</u>	
Clerk – Reimbs Social Hall Cleaning Materials	14.25
<u>Planning</u>	
Walton & Co -Legal Fees	420.00
<u>Open Spaces</u>	
Sovereign – 30% Playground Equipment supply & installation	1319.06
Sovereign – 20% Deposit Playground Equipment supply & installation	879.37
Trade UK – Building sand and cleats for allotments	51.56
City of York Council – Installation of Fulford Sign	235.20
Sovereign – Balance Playground Equipment supply & installation	1241.16
Sovereign – Balance Rubber Mulch supply & installation	957.29
<u>Allotment Holders Grant Fund</u>	
Trevor Smith Landscapes – Timber	254.36
<u>Clerk</u>	
Locum Clerk – Final Expenses	180.82
PKF Littlejohn – Replacement Cheque – Audit Fees	720.00

Clerk – Reimbs GiffGaff Mobile Phone Bundle – February	7.50
Staff Costs	
Wages & Salary – February	9852.85
HMRC – February	2320.48
NYPF - February	2824.05
Kiddivouchers – Childcare Vouchers March	231.88

The cost of installation of the Fulford Sign was queried as this had not been anticipated. Following discussion, it was agreed to approve this and all payments.

b. To review and consider updates to the Financial Regulations

Deferred until April meeting or GPC meeting whichever falls first.

c. To note the Financial Presentation by YLCA to be held on 28th March 2017 at 19:30

Members noted the date of the presentation and were encouraged by the Clerk to consider questions to raise at the presentation.

16392. Planning:

a. To receive a report of planning applications and questions considered by the Planning Working Group and to decide on any further action required:

Members noted the report from the Planning Working Group

New applications

17/00257/FUL - Single storey rear extension incorporating erection of part glazed and zinc finish roof over existing yard including the demolition of existing boundary wall to be rebuilt as part of the extension and alterations to existing roof (revised scheme) - White House Main Street Fulford York YO10 4PH – Resolved that there were no objections but comment to request that a condition for an archaeological watching brief be included.

17/00235/TCA - Prune Leyland Cypress group, 2no. Poplars, Silver Birch and Katsura - trees in a Conservation Area - Far Rushes 34 Fulford Park York YO10 4QE – Resolved that there were no objections.

Having declared an interest, Cllr. Urmston left the room.

17/00148/FUL - Single storey rear extension - Cestria 10 Fulford Park York YO10 4QE – Following discussion it was resolved to object to the application on the basis that (i) the extension protrudes in front of the existing house and building line of houses and therefore harms the streetscene and (ii) the blocking of a window is inappropriate considering the character of the area. It was further agreed to comment with regard to the fencing and the possible existence of covenants preventing the same.

i) On-going applications

Connaught Court – marketing and sale of development site; and temporary car-park – It was resolved to write to the enforcement team to request that the car-park be removed because the use of the land as a car-parking area is unlawful.

Cllr. Urmston returned to the room.

ii) Enforcement Action

None

b. To note details of planning applications decided by City of York Council

17/00063/TCA - Fell Sycamore tree in a Conservation Area - Raddon House 4 Fenwicks Lane York YO10 4PL - Approved

16/02548/TCA - Remove 1x Sycamore, crown reduce 1x Beech, and prune branches overhanging neighbouring property in a conservation area - The Beeches 21 Fulford Park York YO10 4QE – Approved subject to conditions

17/00102/TCA - Crown reduce Sugar Maple and Lime; fell Cypress and Poplar trees in a Conservation Area. Gate Fulford Lodge Fenwicks Lane York YO10 4PL – Refused

c. To note a meeting on the future development of the barracks on 15 March 2017

The date of the meeting was noted and the Clerk is to inform the barracks of the attendance of Cllrs. Urmston and Greig at the meeting.

d. The Fulford Shilling - consider potential sale to Yorkshire Museum

The Parish Council was asked to consider whether their share of the Fulford Shilling could be reduced or relinquished to enable a purchase by the Yorkshire Museum. Following discussion, it was resolved that the Clerk would meet with the Yorkshire Museum to determine whether they would consider an agreement whereby a) Fulford Parish Council retained their share of the coin but the remaining share be purchased by the museum on the basis that the coin would be available at the museum for residents of York to view and enjoy and b) Fulford Parish Council be fully consulted in any discussion about any future sale/disposal of the coin by the Yorkshire Museum.

e. Sale of no 1 Fordlands Road

It was reported that CoYC has agreed to sell 1 Fordlands Road to a healthcare company subject to granting of planning permission. It was resolved that Cllr. Urmston would email Cllr. Aspden with information relating to bat roosts to forward to the proposed purchaser.

16393. To receive an update on matters pertaining to Germany Beck and to decide on any necessary action to include consideration of:

a. 12/01749/REMM | Reserved matters application for details of appearance, landscaping, layout and scale of 677 dwellings and associated facilities granted under outline permission 01/01315/OUT (duplicate application) | Germany Beck Site East of Fordlands Road York &

b. Revised plans and updated environmental statement.

The revised plans and updated environmental statement were noted and following discussion of the limited time from notification, it was resolved to write to Jonathan Carr and cc Hannah Blackburn querying the decision to determine the revised application.

c. Construction issues, including loss of A19 hedge, demolition of sheds in paddock and sheet-piling south of the beck.

Following discussion of the recent progress of the development, it was resolved that Cllr. Smith would email Cllr. Aspden with concerns relating to the safety of the new temporary road to Fordlands Road and the redirection/management of traffic in the vicinity.

d. Flood defences

Nothing new to discuss.

To consider exclusion of the press and public from the discussion of any aspect of item 16393.d.i) by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was agreed to exclude the press and public from the discussion of any aspect of item 16393.d.i) by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

- i) Boundary dispute including consideration of further tree works adjacent to A19
Investigations pertaining to tree valuation have been instructed by the insurer's solicitors and advice had been received from a RICS surveyor. It was noted that the requested plans have not been received from the Developer and it was resolved that Cllr. Urmston would write to Robin McGinn and CoYC to remind them that the plans were still not available.

Cllr. Smith left the meeting.

16394. To receive a report from the Open Spaces working group and to decide on any necessary action to include:

a. To consider playground inspection practices

Following recommendation by Cllr. Vevers and Cllr. DeVries, it was resolved that the Street Cleaner and Allotments Administrator would be trained to inspect play equipment on a weekly basis in addition to the inspections carried out by RoSPA and to ask the Allotment Administrator to liaise with the Clerk in finding a suitable training course. It was further resolved that Street Cleaner & Allotments Administrator job descriptions would need to be updated to include this duty.

b. To consider grass cutting services for 2017/2018

It was reported that CoYC have informed the Clerk that they will struggle to carry out the grass cutting services for 2017/2018. Cllr. Vevers had requested a quote from Mainserve and the Clerk is contact Sleightholm Landscapes (who cut the Village Green this year and have been recommended by CoYC) to request a quote

c. To consider draft revised Allotments Agreement

Following consideration of the amendments to the Allotments Agreement, the new Agreement was approved. It was reported that tenants received 12 months' notice of the proposed changes to the

Allotments Agreement in March of 2016. It was there resolved that the Allotments Administrator was to circulate the new Allotments Agreement to tenants.

Cllr. Vevers reported that the new Viking Longboat play equipment has been installed at Fordlands Road. The installers have been called back to rectify an issue with the mast.

It was further reported that Fulford in Bloom have planted four extra trees along School Lane. The Clerk is to write to Fulford in Bloom to thank them.

Cllr. Vevers reported that a tree had blown down in Germany Beck and whilst this has been dealt with, it was agreed that the Open Spaces working group would discuss the monitoring of trees within the Parish at their next meeting.

16395. To receive a report from the Social Hall working group and to decide on any necessary action

Cllr. Clare reported that the Street Cleaner has stepped in to clean the Social Hall following the departure of the Social Hall Cleaner. It was noted that the Street Cleaner's job description and Contract of Employment will need to be updated.

Cllr. Clare also reported that the Good Gym had cleared the rear courtyard. This has left a large number of cuttings that require disposal and Cllr. Clare sought the assistance of other members in achieving this.

A key to one of the cupboards in the Social Hall has been given to the Chinese Group for storage of their equipment.

Cllr. Vevers reported that there are a number of items being stored untidily in the rear yard of the Social Hall. Cllr. Urmston is to request that these be removed.

16396. To receive a report from the HR panel and to decide on any necessary action

Nothing to report.

16397. Consideration of prospective "Fracking" Exploration and Exploitation planning applications in the York area.

Following discussion of an email requesting the Parish Council's views, it was resolved that no response would be made as the Parish Council has made no decision as to how it would respond to a fracking application.

16398. Confirm date and time of next meeting.

Parrish Council Meeting - 4th April at 19:30;

YLCA Training Session – 28th March at 19:30.

Meeting closed at 22.36

Chair