

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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**Minutes of a Meeting of Fulford Parish Council held at 19.30 on
Tuesday 4th April 2017 in the Old Library,
Fulford Social Hall, School Lane, Fulford.
Clerk/RFO: Rachel Robinson**

16399. Chair's welcome

The Chair welcomed all present to the meeting.

16400. To receive apologies and approve reasons for absence

- a. Apologies from Cllrs. Clare, Francis, Loft, Smith & J. Walker were received and approved
- b. Present: Cllr. De Vries (Chair), Cllr Aspden (Vice-Chair), Cllr. Greig, Cllr. Urmston, Cllr. Vevers, Cllr. G Walker, Michelle McQuigg of Virgin Media (MM), Paul Gallagher of Virgin Media (PG) and the Clerk.

16401. To receive any declarations of interest

Cllr. Vevers and Cllr. Urmston declared personal interests Item 16411.a 17/00649/TPO

Cllr. Greig declared an interest in Item 16412

16402. To receive and approve the Minutes of the Parish Council meeting held on 7 March 2017

Subject to agreed minor amendments to Items 16392.a and 16393.b the minutes were approved as a true record.

16403. To receive Parishioners' Questions and comments

Cllr. Francis had reported an update with regard to parking near St Oswald's Church. Further consideration was deferred to the next meeting.

It was noted that Cllr. Francis had also reported that that GoodGym have arranged an event to tidy an area of St Oswald's Road (within Fishergate) and asked that parish councillors provide use of their tools and equipment if possible.

An email had been received from a prospective developer in respect of Site ST15, New Garden Village asking if the Parish Council wanted to request information from them or ask any questions of them. Following discussion, it was agreed that the Parish Council would not want to engage with speculative developers at this stage of the Local Plan.

16404. To receive a report from the Ward Councillor

Deferred to next meeting.

16405. To receive a report from the Police

Noted.

16406. To note the meeting on 24th April with the Police reporting changes that have taken place on 1st April within NPT and how this will affect the Parish Councils.

The date of the meeting was noted.

16407. To receive a presentation from Virgin Media relating to the proposed expansion of their infrastructure to Fulford.

Representatives from Virgin Media (MM) & (PG) gave a presentation relating to the possibility of expansion of their network to Fulford (in response to a large number of requests from residents) and how that may affect the Parish and residents. A number of parish councillors raised concerns about disruption caused by the street-works that would be required, particularly in the light of residents experiencing disruption from other construction work in the Parish. They also expressed concern about reports of disruption resulting from Virgin's subcontractors' works in other areas of the city. MM informed parish councillors that the sub-contractors who were employed in the other areas of the city have been replaced in response to complaints received. Contractors would wear high-vis coats with

the Virgin Media branding and their vans would also be branded to ensure that they are easily identifiable. They further stated that every resident in an affected area would be written to with a full explanation of what works were to be done and the timescales involved. Helpline numbers would also be provided. Virgin will maintain contact with the Clerk to keep the Parish Council informed as matters progress/decisions are made and the Clerk will forward any further queries to them. The opportunity to use Fulford Show to provide information to residents and respond to any queries/concerns was discussed. It was agreed that the Clerk would forward Cllr. Vevers' email address to them to give Virgin Media the chance to advertise in the Fulford Show Programme. The Virgin Media representatives left the meeting.

16408. To receive a report from the cemetery working group to include

a. Consideration of Superintendent's report

Noted

b. To consider the purchase of 2 new lawn mowers

Following discussion, it was agreed to purchase two lawn mowers for the Cemetery at a cost of £975 each.

c. Consideration of maintenance of the Military Graves at Fulford Cemetery

The Clerk is to provide YLCA with background information and copies of Agreements pertaining to the maintenance of Military Graves to seek the advice of YLCA's solicitors. Following discussion, it was also agreed that the Clerk would draft a letter to Julian Sturdy requesting his advice.

16409. To receive a report from the Cemetery Lodge refurbishment working group and consider any further update.

A report circulated by the Cemetery Lodge Refurbishment Working Group was noted and considered. It was resolved that the Clerk would instruct David Allman to proceed with the submission of the planning application. It was further resolved that the Clerk would draft instructions to accept Ian Asher's quotation for the project management for the working group's approval prior to sending.

16410. Financial Matters

a. To approve the following payments:

<u>Standing Orders/Direct Debits</u>	£
FuelGenie – Cemetery Fuel	189.12
BT – Cemetery Lodge Phone	39.00
BT – Cemetery Lodge Broadband (Qtr)	126.00
<u>Cemetery</u>	
City of York -Non-Domestic Rates (Annual Charge – DD paid monthly)	5183.64
City of York – Council Tax (Annual Charge – DD paid monthly)	1392.20
Viking – Stationery, postage and catering supplies	112.64
<u>Open Spaces</u>	
City of York – Grass Cutting Services 2016/2017	2905.20
<u>Allotment Holders Grant Fund</u>	
Trevor Smith Landscapes – Timber & paving	`184.40
Signs Express – Allotments Bee Signs	77.64
Allotment Holder – repayment of invoices	119.05
Allotment Holder – repayment of invoices	42.41
<u>Clerk</u>	
YLCA Annual Membership	679.00
Yorkshire Internal Audit Services – 2 nd Visit	295.00
Viking – Files & Envelopes	38.35
<u>Staff Costs</u>	
Wages & Salary – March	7962.78
HMRC – February	1583.93
NYPF - February	2988.54
Kiddivouchers – Childcare Vouchers April	231.88

It was agreed to approve all payments.

b. To review and consider updates to the Financial Regulations

It was agreed that the Clerk would draft suggested amendments to update the Financial Regulations for consideration before the Annual Meeting.

c. To note report of the Internal Auditor dated 19 March 2017

The contents of the report were noted.

d. To consider 2016/2017 unspent budget

Noted.

e. To note and approve the reduction of Clerk's Petty Cash float to zero.

Noted and approved.

f. To note Clerk's report of meeting with insurance brokers

Noted

16411. Planning:

a. To receive a report of planning applications and questions considered by the Planning Working Group and to decide on any further action required:

New applications

17/00649/TPO Fell Beech protected by Tree Preservation Order No.: 3/1977 30 Fulford Park York YO10 4QE – it was agreed that no objections would be made.

17/00641/FUL Single storey rear extension, roof alterations including hip to gable extension and dormer to rear and replacement garage (resubmission) 8 Heslington Croft York YO10 4NB – Following discussion of this re-submission, it was resolved to object on the basis that only minor changes had been made to the original application

On-going applications

Connaught Court – marketing and sale of development site; and temporary car-park
No further news

i) Enforcement Action

None

b. To note details of planning applications decided by City of York Council

None received.

c. To receive a report from the meeting on the future development of the barracks on 15 March 2017

Cllrs. Aspden, Greig and Urmston had attended the meeting and reported that whilst nothing is due to happen until 2031, parish councillors could consider the implications of the future development in terms of traffic congestion, air quality, protection of green space on Broadway, the type of development mix and existing housing within the site. It was agreed that the Clerk would write to thank Martin Grainger for hosting the meeting.

d. Sale of no 1 Fordlands Road

Following discussion, it was agreed that Cllr. Aspden would request notice of any plans and explore the possibility of a pre-application meeting.

e. Footpath No. 12 (adjacent to Fulford Court) – to consider report of meeting with PROW Officer and decide on any action

Cllr. Urmston had reported that Footpath No. 12 is incorrectly drawn on the Definitive Map and had consulted with Joanne Coote, Public Rights of Way Officer at City of York Council (CoYC). Following discussion, it was agreed that the Clerk would write to Carstairs Countryside Trust to seek their agreement to the correction of the error by re-drawing the footpath along the line of the footpath that is being used.

16412. The Fulford Shilling - consider report from the Clerk following the meeting with the Yorkshire Museum

The Clerk reported that whilst the Yorkshire Museum have confirmed their wish to purchase the Fulford Shilling, they would be unable to enter into a part-purchase/part-loan agreement to enable the Parish Council to retain their share. If they are able to raise funds to purchase the coin, it would have to be both the share of Cllr. Greig and the share of Parish Council. Following discussion, it was resolved that

the Clerk would consult the Monitoring Officer to establish how the Parish Council should proceed in this situation. Any further decision relating to the sale was deferred until that advice has been received.

16413. To receive an update on matters pertaining to Germany Beck and to decide on any necessary action to include consideration of:

- a. 12/01749/REMM | Reserved matters application for details of appearance, landscaping, layout and scale of 677 dwellings and associated facilities granted under outline permission 01/01315/OUT (duplicate application) | Germany Beck Site East of Fordlands Road York and to note copy letter received from a parishioner.**

A reply to the Parish Council's letter to Hannah Blackburn had been received and was considered. It was agreed that a further response would be prepared by Cllr. Urmston and circulated for approval prior to being sent by the Clerk.

- b. Revised plans and updated environmental statement.**

Nothing further to note.

- c. Construction issues, including loss of A19 hedge, demolition of sheds in paddock and sheet-piling south of the beck.**

It was reported that a number of residents have complained at the level of mud on the roads near the construction site and that there does not appear to be any washing of wheels being done (something which forms part of the management plan). It was agreed that Cllr. G Walker would draft a letter for approval by the Planning Working Group for the Clerk to send.

- d. Flood defences**

Nothing new to note.

To consider exclusion of the press and public from the discussion of any aspect of item 16413.d.i) by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was agreed to exclude the press and public from the discussion of any aspect of item 16313.d.i) by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

- i) Boundary dispute including consideration of further tree works adjacent to A19**

A report pertaining to trees had been received and was considered. No action required until further response has been received from the solicitors.

16414. To receive a report from the Open Spaces working group and to decide on any necessary action to include:

- a. To consider grass cutting services for 2017/2018**

Cllr. Vevers reported that one quotation has been received which is higher than current payments to CoYC. Following discussion, it was agreed that the Clerk would make a further request to CoYC but if that failed would instruct an alternative provider.

- b. To consider advice from CoYC and timetable for School Lane Playground refurbishment**

Cllrs. Vevers and Aspden reported of a meeting they had had with Dave Meigh, Head of Parks and Open Spaces at CoYC to discuss the project. Following discussion, a timetable for the project was agreed and it was agreed that the project would be managed by Cllr. Vevers. Sources of funding to match the £17,000 being provided by CoYC were also discussed but required further investigation before being resolved at the next meeting.

The Minutes of meeting of the Open Spaces Working Group on 31st March 2017 were noted and following discussion relating to the drainage of the playing field on School Lane, it was agreed that Cllr. Vevers would contact Robin McGinn at Persimmon to enquire about the possibility of running a drain from the playing field across the Germany Beck fields into the Tunnel Dyke. Cllr. Vevers is also to contact Graham Souter of the Sports Club to discuss how the field would be used for sporting activity following its drainage in order for the Parish Council to consider whether funding may be possible from the s.106 monies. It was agreed that a resolution to the drainage problem needs to be found before the end of this year to prevent loss of the grant from Sport England.

16415. To receive a report from the Social Hall working group and to decide on any necessary action to include:

a. Update on the GoodGym project

The next visit from the GoodGym has been arranged for 19th April at 6pm at the Social Hall. Cllr. Clare will provide access to the Social Hall but a request for the use of tools and equipment from parish councillors was made.

b. Consider a request for a Classroom Computer Screen for the Social Hall from users of the Social Hall.

Following discussion, it was agreed that further information about the type of screen and the potential costs involved before a decision is made. The Clerk is to request this from the group who made the request.

Cllr. Greig has spoken with the Social Hall cleaner and suggested that a square mop bucket be purchased. Cllr. Greig also suggested that he treat the floor with a metalised floor polish to maintain a better surface. It was resolved to proceed with both suggestions and councillor Greig was thanked for his offer.

16416. To receive a report from the HR panel and to decide on any necessary action to include consideration of dates for employee appraisals

Deferred to next meeting of the HR Panel.

16417. Confirm date and time of next meeting.

2nd May at 6pm

Meeting closed at 22.46

Chair.