

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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Minutes of the Meeting of Fulford Parish Council held at 19:30 on

Tuesday 6 February 2018 in the Old Library,

Fulford Social Hall, School Lane, Fulford.

Clerk/RFO: Rachel Robinson

17157. Chair's welcome

The Chair welcomed all present to the meeting

17158. To receive apologies and approve reasons for absence

- a. Present: Cllr. de Vries (Chair); Cllr. Aspden (Vice-Chair), Cllrs. Francis; Gardiner; Urmston; Vevers and G. Walker and the Clerk
- b. Apologies were received and approved from Cllrs. Clare, Frusher & J. Walker.

17159. To receive any declarations of interest

Cllr. Urmston declared a prejudicial interest in Item 17166.a. 17/01969/FULM

17160. To receive and approve the Minutes of the Parish Council meeting held on 9th January 2018

The Minutes of the meeting held on 9th January 2018 were approved as a true record.

17161. To receive and consider Parishioners' Questions and comments and decide on any necessary action to include:

a. The restoration of the grass verge outside 65 to 67 Main Street following works undertaken by Northern Gas Networks.

Councillors noted an email that had been circulated confirming that the reinstatement manager for Northern Gas Networks will return to the site when the weather improves in the Spring to restore the verge properly.

b. Grass verge parking in St Oswalds Road

Cllr. Francis reported issues with parking on verges in St Oswalds Road. The Clerk had reported one vehicle that persistently parks on the verge to CoYC. Cllr. Aspden reported that the issues of parking on verges is to be included for discussion at the next Ward meeting in March, to consider if it will be possible to carry out a feasibility study of options for the verges in Fulford and Heslington and possibly Fishergate. Following discussion considering options for raising awareness of the issues parking on verges create, it was agreed that problems would continue to be reported (with photographs where possible) to Cllr. Aspden and CoYC.

School Lane Playing Field: A resident had reported concerns about litter, noise and bad language on football match days and had also reported an uncovered ground socket on the field. The Clerk reported that the Sports Club had been informed and had been very co-operative. The Clerk had also arranged for the litter to be cleared by the Cemetery staff when possible during the street cleaner's sick leave. The resident has been informed of the action taken.

Talk by Chas Jones: Cllr. Urmston reported that Chas Jones is hosting a talk and displaying finds at the Social Hall on Friday 16th February. Following discussion, it was agreed that the hall rental would be waived.

To receive and consider a report from the Ward Councillor and decide on any necessary action

The next Ward Meeting is in March. It is intended, as stated above at item 17161, that a feasibility study for options for grass verges will be considered at the meeting.

17162. To receive and consider a report from the Police and decide on any necessary action

A report had been circulated and was noted.

17163. Financial Matters

a. To approve the following payments:

	£
<u>Cemetery</u>	
BT – Telephone	43.38
CoYC – Commercial Waste	445.62
Npower – Gas at Cemetery Lodge 28.09.2017-31.12.2017	134.21
Yorkshire Water – Cemetery Water Rates & Sewerage	59.58
Viking – Stationery, Postage & Equipment	134.58
<u>Allotments</u>	
Yorkshire Water – Water Rates	39.53
<u>Office</u>	
Giff Gaff – Clerk’s Mobile	7.50
HP Instant Ink	12.99
HM Land Registry – Office Copies	12.00
<u>Social Hall</u>	
Temporary Cleaner	73.08
CoYC – Commercial Waste	55.75
Yorkshire Water – Water Rates & Sewerage	108.25
<u>Staff Costs</u>	
Wages & Salaries	8769.02
HMRC	1823.50
NYPF	3060.88

All payments were approved

b. To note the bank reconciliation to 31/01/2018

Noted

c. To note the budget year to date comparisons, consider and decide upon any options for virement and spend

Cllr. de Vries asked members to consider areas for spend before the end of the financial year. The circulated proposals for virement were approved.

d. To note the Budget for 2018/2019

Noted

e. To note the Precept for 2018/2019

The Precept for 2018/2019 was set by the General Purposes Committee at £33,000, the same as the previous year.

17164. To consider any candidates for co-option and decide on any necessary action.

There had been no further applications. The Clerk has arranged for new posters advertising the vacancy to be posted on the noticeboards and the website.

17165. Planning:

a. To receive and consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:

New applications

18/00042/TPO - Fell Lime tree protected by Tree Preservation Order: CYC377 - 34 School Lane Fulford York YO10 4LS – Following consideration, it was resolved to object on the basis of insufficient justification to allow loss of a tree of high amenity value and the proposed replacement Tulip tree in an unspecified location is not sufficient to compensate.

17/03014/FUL - Single storey rear extension, external alterations to existing rear projection and erection of detached outbuilding following demolition of existing conservatory and garage. 41 Heslington Lane York YO10 4HN – It was resolved that there were no objections.

18/00007/FUL - Single storey side and rear extension and infilling and conversion of car port to living accommodation. 3 Eastward Avenue York YO10 4LZ – It was resolved that there were no objections.

18/00068/TCA - Fell London plane tree in a Conservation Area. Chestnut Lodge 19 Fulford Park York YO10 4QE – It was resolved that there were no objections but the owner is to be encouraged to plant a suitable replacement.

18/00106/FUL - Two storey side extension, single storey rear extension and dormer to rear. 41 Fordlands Road York YO19 4QR – It was resolved that there were no objections but there were concerns about the appearance of the asymmetrical design of the extension on this visibly prominent corner plot.

18/00117/TCA - Reduction works to 4no. trees in a Conservation Area - St Oswalds Gate House 13 Main Street Fulford York YO10 4HJ – It was resolved that there were no objections but it was hoped that the works to the silver birch be kept to the minimum required.

18/00090/TCA - Remove Conifer tree; prune 2no. Silver Birch and reduce Pine in a Conservation Area - Elmfields 142 Main Street Fulford York YO10 4PS – It was resolved that there were no objections.

18/00175/FULM - Variation of condition 2 of permitted application 13/03481/FULM (erection of 14no. dwellings following demolition of bowling clubhouse and garage block) to alter elevational treatment and increase height of dwellings to facilitate formation of additional floorspace in roofspace (plots 1 to 6 only) | Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA – Following discussion, it was agreed to send a preliminary response (to be drafted by the Planning working group) to request a site plan that reflects the changed footprints of the houses and a streetscape view from St Oswalds Road.

On-going applications

Having declared a prejudicial interest, Cllr, Urmston left the room for discussion of the next item.

17/01969/FULM - Erection of 64 bedroom care home, car parking and landscaping following the demolition of existing care home - Site of Former Fordlands House 1 Fordlands Road York – The TPO request had been sent and confirmation that it will be made has been received.

Cllr. Urmston returned to the room.

17/02686/NONMAT `Non-material amendment to permitted application 01/01315/OUT to allow installation of drainage outfalls. Germany Beck Site East of Fordlands Road York – no update but Cllr. Urmston reported that some new documents have become available

13/03481/FULM - Connaught Court Update - new application submitted (see 18/00175/FULM above)

17/00972/FUL - Variation of conditions 13 and 32 of permitted application 01/01315/OUT to allow drainage works within archaeological zone and to allow construction of spine road into phase 1 as a continuous operation with the associated access and junction with the A19 - Germany Beck Site East of Fordlands Road York – nothing to report

17/00971/FUL - Variation of condition 9 of permitted application 12/00384/REMM to alter bat mitigation strategy and removal of condition 13 to allow landscaping works on land south of plots 137 to 159

12/01749/REMM - Reserved matters application for details of appearance, landscaping, layout and scale of 655 dwellings and associated facilities granted under outline permission 01/01315/OUT (duplicate application) (revised scheme) – nothing to report

i) Enforcement Action

Connaught Court temporary car-park; - no update to report

34 Eastward Avenue – no update to report

b. To note details of planning applications decided by City of York Council and decide on any necessary action

17/02710/FUL - 3no. dormer windows to rear, 1no. dormer and new first floor opening to front - 34 School Lane Fulford York YO10 4LS - Approved

17/02786/FUL - Two storey rear extension, single storey front and rear extensions and new chimney stack to side – 54 St Oswalds Road York YO10 4PF - Householder Approval

17/00904/FUL - Creation of wetland habitat suitable for water voles (retrospective) - Germany Beck Site East of Fordlands Road – Approved

17166. To receive and consider an update on matters pertaining to Germany Beck and decide on any necessary action to include:

a. Any update on the proposed A19 Flood Alleviation Works Fordlands Road Playing Field Bund Plan and decide upon on any necessary action.

It was reported that there had been no update on the A19 Flood Works and playing field bund. The letter from David Walton had been sent but no response has been received as yet. Cllr. Vevers reported that the Environment Agency is going to drill bore holes on the Fordlands Road playing field from 12th March. The Clerk is to inform residents of the works via the website.

b. Any correspondence with Persimmon and decide upon any necessary action

Email correspondence from Persimmon had been circulated. Following discussion, it was agreed that the Clerk would draft a response for approval prior to sending.

c. Any update with regard to the Liaison Committee and decide upon any necessary action

No update had been received and the Clerk is to include a request for any update in the draft response to Persimmon above.

To consider exclusion of the press and public from the discussion of any aspect of item 17166.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was resolved to exclude the press from the discussion of any aspect of items 17167.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

d. Any update on the boundary dispute and decide upon any necessary action

There was nothing new to report. The Clerk is to contact the Insurers to request that they chase their nominated solicitors for progress.

17167. To receive and consider an update from the Neighbourhood Plan working group and decide on any necessary action

Nothing new to report.

17168. To receive and consider a report from the cemetery working group and decide on any necessary action to include:

a. An update following a meeting about disabled access to the Cemetery to include consideration of the suggestion of creation of pedestrian access to the extended area of the cemetery.

The Clerk had circulated a report following a meeting with visitors to the Cemetery about disabled access. Councillors considered the suggestion of creating a pedestrian access to the extended area of the Cemetery and decided that further investigation of a disabled pedestrian access gate would be possible but that residents of Cross Lane would need to be consulted before further action could be taken. The Clerk is to draft a letter to the residents of Cross Lane for approval at the next meeting.

b. Any update on the proposed renovations at Cemetery Lodge

A date of 20th February has been considered for the meeting of the Cemetery Committee for further progress to be made. The Clerk is to arrange the meeting for the 20th February at 13:30 in the Social Hall.

17169. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:

a. An update on the tender process for new equipment for School Lane Playground scheme to include consideration of an extension of the deadline to award the tender to allow time for full consultation.

Cllr. Vevers reported that 5 tenders have been received and the Open Spaces working group has shortlisted these. Councillors considered the shortlisted plans. A consultation had been held on 31st January for local residents. The consultation was also attended by representatives from the Scouts. Cllr. de Vries has arranged an appointment with Fulford School to show them the shortlisted plans but is awaiting a response from St Oswalds School. Following discussion, it was agreed to extend the

deadline to award the tender by one week to allow extra time for consultation. The Clerk is to contact the tender providers to inform them of the extended date to award the contract of Friday 16th February 2018.

b. The possibility of installation of 3 bollards on Main Street to prevent vehicles parking on the verge.

This item was discussed at Item 17161.b.

Cllr. Vevers reported that the area of the football pitch on the School Lane playing field has deteriorated and become a quagmire in places. Consideration was given to locking the gate on School Lane to try to deter people from crossing the field at this point and divert them to cross to the kissing gate instead. Discussion also took place with regard to the rights of way of local residents across the field. It was decided that Cllr, Vevers and Cllr. Frusher would discuss the issue with the representative from the Sports Clubs on site and try to find a suitable resolution for them and for residents.

A number of discarded containers remain next to the sheds on the field. Cllr. Vevers will talk to the Sports Club about their removal.

Tennis Club security concerns – Cllr. Vevers is to forward a draft of an email for the Clerk to send to the Tennis Club setting out the proposals agreed at the General Purposes Committee meeting on 29th January.

Cllr. Vevers reported that one of the allotment tenants had requested that soil at the end of their plot be moved for them. It was agreed that this would normally be the responsibility of the allotment tenant or the tenants as a collective working together and the matter would be raised at the next allotments meeting.

c. Further consideration of the following requests from the Sport Clubs

- i) The Sports Club's request to lease the playing field from the Parish Council
- ii) The Sports Club's suggestion for the Parish Council to be a joint applicant in their application for funding for maintenance equipment;
- iii) The potential location of the Sports Club proposed container;
- iv) The Sports Club request for partial match funding a grant being applied for;
- v) The proposal for grass cutting services to be supplied by the Sports Club to Fulford Parish Council in exchange for contributing towards the maintenance equipment (upon receipt of the maintenance equipment).

All aspects of this item were deferred pending receipt of draft information awaited from the Sports Club

17170. To receive and consider a report from the Social Hall working group and decide on any necessary action.

In the absence of Cllr. Clare, no matters were raised.

To consider exclusion of the press and public from the discussion of any aspect of item 171712 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was resolved to exclude the press from the discussion of any aspect of items 17172 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

17171. To receive and consider a report from the HR panel and decide on any necessary action to include:

a. The draft policy for lone workers

Cllr. Gardiner reported that the policy was still in the process of being drafted and would be circulated shortly.

The Clerk reported that the Social Hall & Street Cleaner was hoping to return to work on 14th February. The Clerk is to purchase a personal alarm for him and upon his return, he will work with the cemetery staff initially and they will cover his duties during this period.

17172. Footpath 12 – to consider any update regarding proposed changes to the Definitive Map.

The Clerk reported that the Definitive Map Officer has written to the Carstairs Countryside Trust and is awaiting their response.

17173. Confirm date and time of next meeting.

The next meeting of the Parish Council will be on 6th March 2018 at 7.30 pm.

The Clerk is to resend dates of meetings and links to the calendar and the shared drive.

The meeting closed at 21:08.

Chair