

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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Minutes of the Annual Meeting of Fulford Parish Council held online via Zoom at 19:00 on Tuesday 4th May 2021

Present: Cllr. Clare, Cllr. de Vries, Cllr. Koprowska, Cllr. Urmston, 2 members of the public and the Clerk.

21001. Chairman's welcome

Cllr. Urmston as outgoing Chairman welcomed all present to the meeting and opened Item 21002.

21002. Election of Chairman:

a. To accept nominations and elect the Chairman for the forthcoming year

Cllr. Koprowska was nominated for Chairman by Cllr. Urmston and the nomination was seconded by Cllr. de Vries. It was resolved to elect Cllr. Koprowska as Chairman for the forthcoming year.

b. The elected Chairman to sign the Declaration of Office Form

Cllr. Koprowska signed the Declaration of Office Form, witnessed during the online meeting by the Clerk. It was noted that the Clerk will countersign the declaration as Proper Officer at the earliest opportunity.

21003. To receive apologies and approve reasons for absence

Apologies were received and reasons for absence approved from Cllr. Aspden, Cllr. Hughes and Cllr. Walker. No apologies or reasons for absence were received from Cllr. Russell.

21004. To accept nominations and elect the Vice-Chairman for the forthcoming year

Cllr. Aspden was nominated for Vice-Chairman by Cllr. de Vries and the nomination was seconded by Cllr. Urmston. It was resolved to elect Cllr. Aspden as Vice-Chairman for the forthcoming year.

21005. To receive any declarations of interest

No interests were declared.

21006. All Councillors to sign the Declaration of Office Forms

Following consideration, it was resolved that the existing Declaration of Office Forms would stand for all councillors (excluding the newly elected Chairman whose declaration was signed at Item 21002.b) pending requirement for them to be signed upon re-election.

21007. To confirm the terms of reference for Committees and Working Groups

Following consideration, it was resolved that the terms of reference for Committees were confirmed as follows:

COMMITTEES

The General Purposes Committee terms of reference:

- i To deal with all matters concerning deeds, leases etc;
- ii To receive and consider tenders, quotations and make recommendations regarding the entering into of contracts for goods or services on behalf of the Council;
- iii To consider and make recommendations of Annual Estimates;
- iv To receive Auditors Reports and consider any matters raised therein;
- v To manage details of Council business including standing orders, appointment of representatives to outside bodies (other than those appointed by Council) and arrangements for public consultation;

Chairman's Initials

- vi To settle salaries and wages and other conditions of service and to give effect to decisions, awards and recommendations of national and provincial joint negotiating bodies;
- vii To deal generally with the provision of suitable personnel to carry out the work of the Council and matters affecting their recruitment, promotion, dismissal, qualifications, training, welfare, working conditions, re-grading and disciplinary matters;
- viii To arrange for an annual performance appraisal of all staff and for suitable staff training;
- ix To deal with any other matter which does not fall within the terms of reference of any other committee.
- x To carry out periodic checks on the council's systems of internal control and to present report of findings to council.

The Cemetery Committee (to include 3 appointees from City of York Council and 1 further appointee) whose terms of reference shall be to discuss and recommend general policy for the maintenance and improvement of Fulford Cemetery and within the provisions of the Cemetery Agreement between the Council and the City of York Council dated 1st April 2006. The Cemetery Committee has delegated powers to set its budget and for all subsequent expenditure within that agreed budget.

The Planning Committee whose terms of reference shall be to deal with all matters relating to planning applications and any other matter emitted by the local planning authority which either clearly concerns or touches upon matters for which the Council is a statutory consultee including but not limited to the Local Plan, neighbourhood plan, developments in the green belt, threats and opportunities under the Localism Act, infrastructural developments outside the boundaries of the civil parish, and all similar matters on which the Council desires to express support or object.

WORKING GROUPS

- a. Unless there is a Council resolution to the contrary, every committee may appoint a working group whose terms of reference shall be determined by resolution of the committee.
- b. The following shall be appointed working groups of the Council:

By the General Purposes Committee: the Social Hall working group will pursue the general maintenance, improvement and general administration of the Social Hall and promoting the facility; the Open Spaces working group will manage, manage and seek to improve all areas of public open space (including the village green) owned by the Council, including grass cutting, liaising with various leisure organisations including the Sports Club(s), the provision and maintenance of bus shelters, seats, play equipment and allotments; the HR Panel will discuss and may make recommendations on employment matters; the Fulford Climate and Ecological Emergency working group will Inform and advise Fulford Parish Council about opportunities for local action to promote resilience to the effects of climate change; Involve local people in discussions about opportunities for local action; Prepare a draft Strategy for Action, to be submitted to Fulford Parish Council for consideration; Coordinate action towards making Fulford a sustainable community, by making Fulford parish carbon neutral and working to reverse nature loss; Set targets and measure progress against that goal.

By the Planning Committee: the Planning working group will prepare responses to planning applications for submission to full Council and such other reports, undertakings and planning responsibilities as delegated to them by Planning Committee or full Council.

By the Cemetery Committee: the Cemetery Management working group (of which the Cemetery Superintendent is a member) will discuss and may make recommendations for the general management, maintenance and improvement of Fulford Cemetery; the Cemetery Lodge working group will discuss and may make recommendations for the general management, maintenance and improvements to Cemetery Lodge and its renovation project.

- c. The Chairman or Vice-Chairman of the Council, ex officio, shall be a voting member of every committee and working group.

- d. Every committee and working group shall at its first meeting and before proceeding to any other business elect a Chairman who shall hold office until the next Annual Meeting of the Council.

21008. To appoint Committee Members, Officer and Representatives for the forthcoming year to the following (please note that Committees and working groups will appoint a Chairman at the first meeting):

Following consideration, it was resolved that the following Committee Members, Officer and Representatives were appointed for the forthcoming year

a. General Purposes Committee

2020/2021 Membership: Cllr. Koprowska (ex officio), Cllr. Aspden, Cllr. Clare, Cllr. de Vries and Cllr. Russell.

b. Cemetery Committee & working group

Committee Members: Cllr. de Vries, Cllr. Koprowska (ex officio), Cllr. Urmston, Cllr. Walker; S McCabe and representatives from City of York Council: Cllr. K Aspden; P Stuchfield G Fewkes, H Malam and A Jobbins.

Working Group Members: Cllr. Urmston, Cllr. de Vries, Cllr. Koprowska, Cllr. Walker and S McCabe.

c. Planning Committee & working group

Cllr. Clare, Cllr. de Vries, Cllr. Urmston and Cllr. Walker.

d. Social Hall working group

Cllr. Clare, Cllr. Russell and Cllr. Walker.

e. Opens Spaces working group

Cllr. Aspden, Cllr. de Vries, Cllr. Russell, Cllr. Koprowska and Cllr. Hughes.

f. Sports Club Representative(s) (2)

Cllr. Koprowska and Cllr. Russell.

g. YLCA Representatives to attend YLCA Branch meetings as voting representatives (2)

Cllr. Clare and Cllr. Urmston.

h. Fulford Climate and Ecological Emergency Working Group working group

Cllr. Clare, Cllr. de Vries and Cllr. Koprowska.

i. Publicity Officer (if appropriate)

The Clerk, Chairman & Vice-Chairman.

j. Health & Safety responsibility

All Councillors have responsibility for Health & Safety.

k. HR Panel

Cllr. Aspden, Cllr. Clare, Cllr. de Vries, Cllr. Urmston and Cllr. Walker.

l. Residents' Committee representatives

Cllr. Aspden.

m. Trustees of the Mary Key charity

All councillors are trustees pending winding up the charity.

21009. To confirm the Standing Orders adopted in May 2020 in line with the updated Financial Regulations and to consider whether additional Standing Orders or amendments to the existing ones are required

Following consideration, it was resolved to confirm adoption of the Standing Orders as reviewed and amended in July 2020.

21010. Internal Control - To review and consider the effectiveness of the following areas of Internal Control and decide on any necessary action:

a. To consider and/or confirm the Annual Review of the System of Internal Control

Following consideration, it was resolved to confirm the 2021 Annual Review of the System of Internal Control.

b. To appoint the Internal Auditor for 2021/2022 and confirm the audit plan

It was resolved to confirm the audit plan and defer appointment of the Internal Auditor to the next meeting of the General Purposes Committee. The Internal Audit of Accounts for the Financial Year ending 31 March 2021 dated 28 April 2021 was received and noted.

c. To re-appoint the Clerk as the Responsible Financial Officer

It was resolved to re-appoint the Clerk as the Responsible Financial Officer.

d. To consider and/or confirm the Risk Management Report dated May 2021

It was resolved to confirm the Risk Management Report dated Nat 2021 and review it at the next meeting of the General Purposes Committee.

e. To consider and/or confirm the Financial Regulations dated 1st September 2020

It was resolved to confirm and adopt the Financial Regulations dated 1st September 2020 as revised at the meeting of 27th April 2021.

f. To note the Asset Register dated 31 March 2021

The Asset Register dated 31 March 2021 was noted.

g. To confirm appointment of Came & Co Insurance Brokers to prepare insurance quotations for renewal in October 2021

It was resolved to confirm the appointment of Came & Co Insurance Brokers to prepare insurance quotations for renewal in October 2021 and review insurance providers and brokers in the following year.

h. To confirm the Gifts and Hospitality Policy and make any additions to the Register of Gifts and Hospitality if necessary.

It was noted that there are no gifts that should be recorded in the register. It was resolved to confirm the Gifts and Hospitality Policy.

i. To note the Bank Reconciliation for 2020/2021

The Bank Reconciliation for 2020/2021 was noted.

j. To note the Statement of the PWLB at 31.03.2021

The Statement of the Public Works Loan Board (PWLB) at 31.03.2021 was noted.

k. To note the Clerk's report to include 2020/2021 Budget v Year End Accounts Statement

The Clerk's Financial report including the Net Position Report at Year End was noted. Cllr. Urmston thanked the Clerk.

l. To consider and agree continuation of the standing order/direct debit instructions to/with the bank for the year 2021/2022

It was resolved to continue the existing standing order/direct debit instructions to/with the bank for the year 2021/2022.

m. To approve payment of the Business Rates & Council Tax for Cemetery Lodge by monthly direct debit as set out in the Demand Notices for 2021/2022

It was resolved to payment of the Business Rates & Council Tax for Cemetery Lodge by monthly direct debit as set out in the Demand Notices for 2021/2022.

21011. To confirm continuance of the existing Health & Safety Policy and note scheduled review for September 2021

It was resolved to confirm continuance of the existing Health & Safety Policy and review of the policy was scheduled for September 2021.

21012. To resolve to renew annual membership of YLCA, ICCM and SLCC

It was resolved to renew annual membership of YLCA, ICCM and SLCC.

21013. To confirm that wages and salaries will be in accordance with recommendations of NJC agreement for local government workers and that all staff are eligible to join the North Yorkshire Pension Fund. Wages and salaries should be reviewed annually.

It was resolved to confirm that wages and salaries will be in accordance with recommendations of NJC agreement for local government workers and that all staff are eligible to join the North Yorkshire Pension Fund. Wages and salaries should be reviewed annually.

21014. To schedule staff performance reviews for November 2021

It was noted that the 2020 reviews have been delayed until June 2021. It was resolved to schedule staff performance reviews for November 2021 to ensure that any pay reviews can be included in the budgeting process for 2022/2023.

21015. To set the times, dates and place of ordinary meetings of the full council for the year as follows:

It was resolved to set the following dates for ordinary meetings of the full council, each of which to be held at 19:30 in the Old Library, Fulford Social Hall, School Lane, York, YO10 4LS.

22 June 2021	13 July 2021	10 August 2021 (provisional)
14 September 2021	12 October 2021	9 November 2021
7 December 2021	11 January 2022	8 February 2022
8 March 2022	12 April 2022	10 May 2022

21016. To consider the Annual Governance Statement for 2020/2021 for approval by resolution

It was resolved to approve the Annual Governance Statement for 2020/2021. The Chairman and Clerk/RFO signed the Annual Governance Statement for 2020/2021.

21017. To consider the Accounting Statements for 2020/21 signed by the RFO for approval by resolution

It was noted that the Internal Auditor had approved and signed the Accounting Statements. It was resolved to approve the Accounting Statements for 2020/21 signed by the Clerk/RFO.

21018. To ensure that the Accounting Statements are signed and dated by the person presiding the meeting.

The Chairman signed and dated the Accounting Statements.

21019. To set the period for the exercise of public rights to include on the Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability

It was resolved to set the period for the exercise of public rights to include on the Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability between Monday 14th June and Friday 23rd July 2021.

21020. To confirm that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities, Fulford Parish Council will publish the following documents on a public website:

- Annual Internal Audit Report 2020/2021 (upon receipt),
- Section 1 – Annual Governance Statement 2020/2021 (Unaudited & Audited upon receipt),
- Section 2 – Accounting Statements 2020/2021 (Unaudited & Audited upon receipt)
- Analysis of variances
- Bank Reconciliation to 31 March 2021
- Notice of the period for the exercise of public rights and other information

It was resolved to confirm that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities, Fulford Parish Council will publish the following documents on a public website:

- Annual Internal Audit Report 2020/2021 (upon receipt),
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- Analysis of variances
- Bank Reconciliation to 31 March 2021
- Notice of the period for the exercise of public rights and other information

The Chairman closed the Annual Meeting at 19:37.

Chairman

**Minutes of the Meeting of the Parish Council held online
via Zoom on Tuesday 4th May 2021 immediately after
the Annual Meeting of the Parish Council.**

Present: Cllr. Koprowska (Chairman), Cllr. Clare, Cllr. de Vries, Cllr. Hughes, Cllr. Urmston, 2 members of the public and the Clerk.

21021. Chairman's welcome

The Chairman opened the Ordinary meeting at 19:38, welcomed all present to the meeting and provided introductions.

21022. To receive apologies and approve reasons for absence

Apologies were received and reasons for absence approved from Cllr. Aspden, Cllr. Hughes and Cllr. Walker. No apologies or reasons for absence were received from Cllr. Russell.

21023. To receive any declarations of interest

Cllr. de Vries declared an interest in Items 21031.b.i) and 21031.b.ii) for which she has a dispensation.

Cllr. de Vries also declared a non-pecuniary interest in Item 21031.b.v)

Cllr. Urmston declared non-pecuniary interests in Item 21031.b.iii) and 21031.b.v).

Cllr. Clare declared an interest in Item 21031.b.v)

Cllr. Koprowska declared a non-pecuniary interest in Item 21031.a.iii)

21024. To receive and approve the Minutes of the Parish Council meeting held on 27th April 2021

Following consideration, it was resolved to approve the Minutes of the Parish Council meeting held on 27th April 2021 as a true record.

21025. To receive and consider Parishioners' Questions:

Two parishioners made representations in respect of Item 21031.a.iii). It was agreed to bring Item 21031.a.iii) forward for discussion at this stage of the meeting but it will be recorded in the minutes in numerical order.

21026. To note correspondence received and decide if any action is necessary to include:

a. NALC Chief Executive's Bulletins dated 9th & 23rd April 2021

Noted.

b. YLCA White Rose Update dated 23rd April 2021

The updates were noted and it was agreed to consider the report on creation of a pétanque area or other area for general informal games at School Lane playing field at a future meeting.

c. NALC – Youth Survey request

The request was noted and completion of the survey was delegated to Cllr. Koprowska.

21027. To consider and confirm any decisions taken using delegated powers

It was resolved to confirm the following decision taken on 28th April 2021 using delegated powers:

Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to renew the Zoom subscription for 2021/2022 in the sum of £119.90 and to subscribe to Microsoft 365 Business Standard at an annual cost of £225.60 split 50/50 between the Parish Council and the Cemetery.

21028. To receive and consider a report from the Ward Councillor and decide on any necessary action

As apologies had been received from Cllr. Aspden, there was no report from the Ward Councillor.

21029. To receive and consider any report from the Police and decide on any necessary action

There was no report but it was noted that a report of criminal damage to the fencing at the Cemetery had been acknowledged.

21030. Financial Matters

a. To approve the payments presented for authorisation

Deferred for online email authorisation pending data entry of accounts for the new financial year.

b. To note the receipts presented

Deferred to the next meeting pending data entry of accounts for the new financial year.

c. To approve the bank reconciliation

Deferred to the next meeting pending data entry of accounts for the new financial year.

d. To note the statement of reserves

Deferred to the next meeting pending data entry of accounts for the new financial year.

21031. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:

a. New applications

- i) **21/01007/TPO Crown clean, crown reduce by up to 2.4m, and crown thin by up to 20% 2no. Ash trees protected by Tree Preservation Order no. 25/1986 - 1 Main Street Fulford York YO10 4HJ**

No objections.

- ii) **21/00915/FUL Single storey rear extension; terrace, pergola and outbuilding to rear garden -12 Heslington Croft York YO10 4NB**

No objections.

- iii) **Re: 21/00850/FUL - Erection of 1 no. dwelling following demolition of existing outbuilding to rear of 34 Main Street. 34 Main Street Fulford York YO10 4PX**

A draft letter of objection comments on heritage grounds had been circulated. Following discussion and consideration of the representations made by parishioners at Item 21025, it was agreed to include the concerns and matters raised by the parishioners in an amended update to the letter, the drafting of which was delegated to the planning working group on agreed terms.

It was further agreed that should the case officer be minded to approve the application a request would be made to the Ward Councillor to call in the application.

It was noted that 21/01021/TCA - Fell 1no. Yew, and 1no. Holly; pollard Willow tree to 3.5 metres - tree works in a Conservation Area. Mole Worp Cottage 18 Main Street Fulford York YO10 4PH had been submitted after the agenda had been published and would need to be decided prior to the next meeting using the delegated powers.

b. Ongoing applications

- i) **20/02123/FULM - Erection of 14no. dwellings with associated garages and infrastructure (revised scheme). Germany Beck Site East of Fordlands Road York**

No update

- ii) **20/02029/NONMAT - Non-material amendment to permitted application 12/00384/REMM to alter the road layout, siting, handling and garage arrangements for plots 204 - 263 (Stage 3) Germany Beck Site East of Fordlands Road York - Revised plans**

No update

- iii) **20/01471/FULM - Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park (resubmission). Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA**

It was noted that the Parish Council had not been notified of the new plans for the proposed junction and driveway nor the additional correspondence/information (including visibility splays for the first

time). It was agreed to delegate the drafting of comments to raise visibility concerns for the safety of the new exit to the planning working group.

iv) 19/01969/FULM - Extension to existing York Designer Outlet Centre, relocation of existing Park & Ride facility and outdoor events space, creation of new retail car parking and associated landscaping. York Designer Outlet St Nicholas Avenue York YO19 4TA

No update

v) 21/00737/FULM - Erection of two storey teaching block following partial demolition of Hawking Building and removal of temporary buildings, erection of temporary buildings, installation of external lift to Bronte Building and the creation of a vehicle access to the southern boundary of the site Fulford School Fulfordgate York YO10 4FY

A draft letter had been circulated and was agreed subject to any final tweaks. It was resolved to delay submission of the letter to 10th May to allow absent councillors opportunity to review the content.

vi) 21/00199/FUL - Side extension Revised Plans - 30 Cherry Wood Crescent York YO19 4QN

No objections.

c. Enforcement Action

i) Germany Beck – Breaches of conditions

ii) Fulford Reach Moorings

iii) 34 Eastward Avenue

No further updates on any of the enforcement action matters at Items i)-iii)

iv) Land adjacent to 141 Broadway

On the basis that there had been limited time since the retrospective application was refused, it was agreed to defer further action for the time being.

d. To note the following LPA decided applications

21/00266/FUL Single storey rear extension 67 Heath Moor Drive York YO10 4NQ – Approved
21/00550/TCA Fell 1no. Rowan and 1no. Crab Apple; prune 2no.Rowan trees in a Conservation Area - 20 Fulford Park York YO10 4QE – Approved.

21032. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC)

No further item requests were deemed necessary.

21033. To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.

No update

21034. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:

a. Review of the Covid-19 practices and restrictions

Following receipt of news that the Government restriction limiting the number of mourners to 30 at funerals would be lifted from 17th May, it was agreed to update the current Covid-19 practices and restrictions accordingly.

In the light of the likely higher numbers of attendees, it was further agreed that to ensure that burials can continue to be facilitated outside of visiting hours, visiting hours would remain as 12.30pm to 8pm each weekday.

b. To note a report of a break in and trespass at the Cemetery grounds

It was noted that the break in and trespass had been reported to the police. The fence had been repaired by Cemetery staff, only to be damaged again straight away. It was noted that further repairs would be carried out in due course.

21035. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:

- a. **Consideration of potential donation to the small scheme around the Pavilion**
- b. **Update on the Parish Field**
- c. **Consideration of Allotments matters to include:**
 - i) **Retrospective shed applications consideration**
 - ii) **Consideration of any quotes received for a replacement gate**
- d. **Consideration of any update on the Village Green maintenance**
- e. **Consideration of any update on play equipment repairs and installation**
- f. **Consideration of any update on the Naburn Bus Shelter**
- g. **Consideration of any quotes received for repair or replacement of the Noticeboard on Main Street**

There being no further information since the meeting of 27th April, Items a - g were deferred to the next meeting.

h. Consideration of any update on quotes received for the Fulford Signs

Cllrs. Clare and Walker had inspected each of the signs and circulated photographs. Following consideration, it was agreed that no refurbishment works were deemed necessary at present but the signs would be monitored for future repairs or refurbishments.

21036. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:

a. Consideration of any changes to current Covid-19 practices and restrictions

It was resolved that any group able to comply with Government regulations will be permitted to resume bookings from 17th May provided restrictions are lifted in accordance with the Government's Lockdown Roadmap.

b. Consideration of any property maintenance matters

It was noted that ventilation in the Old Library would need to be investigated before meetings could resume there. The Clerk agreed to ask the staff at the Cemetery to investigate the ventilation system and/or the option to re-open the windows.

21037. To receive and consider any update from the Fulford Climate and Ecological Emergency Working Group to include consideration of a proposed format to commence an action group.

Cllr. Koprowska had circulated a draft invitation for members to form a Climate and Ecological Emergency Action Group. It was agreed to approve the draft and post the invitation via a poster on Facebook and the website for which the Clerk would create some artwork.

21038. To consider any updates or information resulting from recent training webinars and decide on any necessary action

It was noted that there was a course on 23rd June on Community Buildings and it was agreed that Cllr. Clare would attend.

21039. To consider procedural arrangements for meetings in the event that the facility to hold remote meetings is not renewed after 6th May 2021

It was noted that the High Court had now decided not to permit remote meetings after 6th May. It had been agreed to delay the next meeting of the Parish Council until 22nd June when the regulations under the Government's Lockdown Roadmap are likely to have removed the restrictions on indoor mixing.

Concerns were raised for those not fully vaccinated by 22nd June together with ventilation issues at the social hall.

21040. To consider exclusion of the press and public from the discussion of any aspect of item 21041 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was resolved to exclude the press and public from the discussion of any aspect of item 21041 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

21041. To receive and consider reports from the HR panel and Clerk and decide on any necessary action

It was noted that staff reviews are due to be carried out in June and Cllr. Walker is due to call a meeting of the HR Panel before these are carried out.

21042. To consider and propose any items for inclusion on the agenda for the next meeting

The following items were proposed for inclusion on the agenda for the next meeting:

Updated risk assessment for the social hall;

Consideration of replacement of damaged tree at Fordlands Road, recently planted by Fulford In Bloom;

Consideration of a Tree Survey;

Consideration of attendance by a member of Cemetery staff on the LANTRA Basic Tree Survey and Inspection Course.

21043. Confirm date and time of next meeting.

The next meeting of the Parish Council will be at 7.30pm on 22nd June 2021.

The Chairman closed the meeting at 20:56

Chairman