



# Fulford

Parish Council

The Cemetery Lodge  
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## Minutes of the Meeting of the Parish Council held on 8<sup>th</sup> March 2022 at 19:30 in the Old Library, Fulford Social Hall, School Lane, York, YO10 4LS

**Present:** Cllr. Juliet Koprowska (Chairman); Cllr. Keith Aspden (Vice-Chairman); Cllr. Vivienne Clare, Cllr. Simon Marsh; Cllr. Mary Urmston; Cllr. Geof Walker, two members of the public and the Clerk.

### 21140. Chairman's welcome

The Chairman welcomed all present to the meeting.

### 21141. To receive apologies and approve reasons for absence

Apologies were received from Cllrs. Karin de Vries and Neil Dumoulin and their reasons for absence were approved.

### 21142. To receive any declarations of interest

Cllr. Aspden declared in interest in matters pertaining to City of York Council due to his positions as Ward Councillor and leader of the City Council.

### 21143. To receive and approve the Minutes of the Parish Council Meetings held on 11<sup>th</sup> & 25<sup>th</sup> January 2022

The minutes of the 11<sup>th</sup> January 2022 had been approved at the meeting on the 25<sup>th</sup> January. The minutes of 25<sup>th</sup> January had been circulated and were approved as a true record.

### 21144. To receive and consider Parishioners' Questions:

**[Public Participation – Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. Each speaker is limited to 3 minutes and the maximum time for this item is 15 minutes]**

A representative from St Nicks Centre for Nature and Green Living gave an outline of the work they are currently undertaking and explained how volunteers and the council can be involved, with particular attention to conservation and works along Fulford Ings. It was noted that legal advice would be sought relating to an agreement for works by St Nicks at the Village Green for the Parish Council.

Cllr. Aspden reported that a question had been raised by a CoYC officer with regard to proposals for road markings in conjunction with the upcoming works on Main Street. It was agreed that the circulated proposals were supported and that because the matter was time-sensitive, a decision could be taken using delegated powers.

*The Chairman closed Parishioners' Questions and one member of the public left the meeting.*

### 21145. To note correspondence listed at Appendix 1 and decide on any necessary action

The correspondence was noted and it was agreed that the Clerk would forward the correspondence from York Bus Forum to Cllr. Aspden.

### 21146. To confirm the decisions listed at Appendix 2, taken using the delegated powers

It was RESOLVED to confirm the following decisions taken using delegated powers:

- Decision dated 28th January 2022: It is RESOLVED to grant the dig request from Chas Jones for a small transect and some auguring between Fulford Cemetery and Germany Beck.
- Decision dated 8th February 2022: It is RESOLVED to authorise St Nicks to take out the brambles and uncover the old footpath at the Village Green with the provision that all involved can recognise tansy plants and ensure that no damage is done to the existing tansy plants on the site.

### 21147. To receive and consider a report from the Ward Councillor and decide on any necessary action

Cllr. Aspden reported that the Ward Team met the previous evening and approved funding for planters for Fulford in Bloom and had started to look at funding for the next financial year.

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Chairman's Initials

**21148. To receive and consider any report from the Police and decide on any necessary action**  
 The Police reports for January and February had been circulated and were noted.

**21149. Financial Matters**

**a. To approve the payments presented for authorisation**

The following payments were approved for online authorisation. The full list of payments in the period between meetings is listed at Appendix 3.

Select the transactions/instructions you wish to authorise or reject Email Reminder

Type	Payment Details	Amount	Post Date	User
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 20-61-53 80782319 NYPF Ref: FULFORD PC FEB	-3,599.62 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 08-32-10 12001039 HMRC PAYE/NIC CUMB Ref: 391PS001483062011	-3,051.09 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 30-99-99 01072501 NORTONS HEATING Ref: INV38324 FULFORDPC	-59.40 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 30-00-02 01383340 VIKING Ref: 739539 INV8315502	-175.03 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 08-92-50 68528553 DESIGNITION Ref: FPCINV. DS5008	-501.60 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 09-02-22 10363285 ELCOCKS LTD Ref: OPI302187 FULFPC	-25.20 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 77-71-01 63888068 KevinBurbidgeElect Ref: Invoice 1678 FPC	-104.38 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 40-47-31 44078780 TECH TYRES LTD Ref: YO108623/24/79	-524.40 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 09-02-22 10363285 ELCOCKS LTD Ref: OPI302254 FULFPC	-24.00 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 40-31-08 51486071 SLEIGHTHOLM LANDSC Ref: INV.522 FULFORD PC	-552.00 GBP	09 Mar 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 23-75-24 05238942 Expend Ref: FULFORD PC MCCABE	-100.00 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson

**b. To note the receipts presented**

The following receipts were noted.

<b>RECEIPTS Summary 20220107-20220308</b>			
	<b>Net</b>	<b>VAT</b>	<b>Total</b>
CEM1 Cemetery Fees - Burial Rights Purchases	£2,080.00		£2,080.00
CEM1 Cemetery Fees - Interments	£18,286.00		£18,286.00
CEM1 Cemetery Fees - Other	£392.00		£392.00
CEM1 Cemetery Fees - Grave Maintenance (Upkeeps)	£893.33	£178.67	£1,072.00
CEM1 Cemetery Fees - Memorials	£4,520.00		£4,520.00
CEM1 Cemetery - Other Income	£1,752.00		£1,752.00
<b>CEM1 Cemetery Income</b>	<b>27,923.33</b>	<b>178.67</b>	<b>28,102.00</b>
PC1 Rents - Allotments	<b>£70.00</b>		<b>£70.00</b>
PC1 Rents - Social Hall	<b>£3,209.20</b>		<b>£3,209.20</b>
<b>PC1 Parish Council Income</b>	<b>3,279.20</b>		<b>3,279.20</b>
<b>PC10 Tenancy - Income Gain to Repay Reserves</b>	<b>£1,400.00</b>		<b>£1,400.00</b>
<b>VAT Payments and Receipts</b>		<b>£1,367.68</b>	<b>£1,367.68</b>
<b>TOTALS . . . . .</b>	<b>£32,602.53</b>	<b>£1,546.35</b>	<b>£34,148.88</b>

**c. To approve the bank reconciliation**

The Bank Reconciliation was noted.

**d. To note the Statement of Reserves**

The Statement of Reserves was noted.

**e. To note the Net Position to date**

The Net Position Report was noted.

**f. Banking update**

It was noted that the account application for Triodos Bank was still processing.

**21150. To consider the report on the following planning applications and questions considered by the Planning Working Group and decide on any further action:**

**a. New applications**

- i) 22/00093/NONMAT | Non-material amendment to permitted application 12/00384/REMM to substitute 8no. approved house types (phases 5 and 6 of the development) | Germany Beck Site East Of Fordlands Road York**

It was RESOLVED to submit the following comments with the draft delegated to the Planning working group:

- This is the ninth non-material application for changes to the Germany Beck reserved matters;
- Whereas this application does not propose major changes to the approved layout, the overall number of bedroom numbers seems to have increased. This may impact upon the approved s.106 contributions if they were based upon a lower number of bedrooms?

- Due to the number of changes made to date (including most plot numbers), every single plan contained within the reserved matters approval (12/00384/REMM) is now either redundant or unreliable. The portal has not been updated to list all the non-material approvals, with the result that anyone seeking to understand what has been approved will find it impossible.
- It will be particularly difficult to understand the landscaping proposals because illustrations are only shown for the selected areas within the red lines. Anyone wishing to view the landscaping for plots that lie outside the red line would still need to refer to the original reserved matters landscaping plans which are mostly redundant and contain incorrect plot numbers.
- The result of these successive non-material applications has resulted in an absurd situation where the original reserved matters application can no longer be relied upon.

**ii) 22/00138/FUL | Single storey rear extension | 6 Prospect Terrace Fulford York YO10 4PT**

It was RESOLVED there were no objections.

**iii) 22/00136/FUL | Single storey rear extension and installation of 2.4m high vehicular gate to front of drive (resubmission) | Coppergate House 132 Main Street Fulford York YO10 4PS**

It was RESOLVED that there were no objections and to comment that the retention of the front boundary hedge in the revised plans is very welcome.

**iv) AOD/22/00015 | Condition 35 (materials) - 01/01315/OUT | Germany Beck Site East Of Fordlands Road York**

**v) AOD/22/00018 | Condition 36 (materials) of 01/01315/OUT | Germany Beck Site East Of Fordlands Road York**

**vi) AOD/22/00017 | Condition 36 (materials) of 01/01315/OUT | Germany Beck Site East Of Fordlands Road York**

It was noted that no response was required to iv), v) & vi)

**b. Ongoing applications**

**i) 21/02232/FUL - Erection of pumping station. Germany Beck Site East of Fordlands Road York**

It was noted that there was no update.

**ii) 21/02212/FUL - Variation of condition 2 of permitted application 14/00613/FUL to alter the design of the proposed house and garages. Site of Raddon House 4 Fenwicks Lane York**

It was noted that there was no update. One of the larger trees within the site had been felled without notice during an evening and at the weekend but it was noted that the tree had been damaged in a storm and it was deemed to be appropriate for it to be felled.

**iii) 20/01471/FULM - Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park (resubmission). Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA.**

It was noted that the area planning committee resolved to approve the application but the final decision notice has not yet been issued.

**c. To note the following Local Planning Authority decided applications since the last meeting**

The following decisions were noted.

21/01024/FUL | Change of use of part of car park to car wash/valet facility with associated office/reception building, canopies and wash bay screens | The Designer Retail Outlet Centres York Ltd Partnership Security Control York Designer Outlet St Nicholas Avenue York YO19 4TA – LPA Approved

21/02153/FUL | Single storey rear extension, 2m high front and side boundary fence to include a vehicular gate | Coppergate House 132 Main Street Fulford York YO10 4PS – Application Withdrawn

21/02491/TCMAS | Erection of 18.0m phase 8 monopole C/W wrapround cabinet at base and associated ancillary works | Grass Verge East of Roundabout St Nicholas Avenue York – LPA Approved  
21/02516/FUL | Erection of replacement outbuilding to rear | 75 Main Street Fulford York YO10 4PN – LPA Approved  
AOD/21/00186 | Condition 31 (Highway improvement works A64/A19) of 01/01315/OUT | Germany Beck Site East of Fordlands Road York – LPA Approved  
22/00014/TCA | Reduce in height by 25% row of Cupressus trees in a Conservation Area | Chestnut Lodge 19 Fulford Park York YO10 4QE – No objections from LPA  
22/00046/TCA | Fell 1no. Maple tree in a Conservation Area | Lynden Lea 118 Main Street Fulford York YO10 4PS – No objections from LPA  
21/02778/FUL | Two storey side extension, alterations to rear doors/windows | 99 Heslington Lane York YO10 4HP – LPA Approved

**21151. To receive and consider any update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC)**

It was noted that the minutes for the last meeting had not been received and it was RESOLVED that the Clerk would request an update on their availability.

**21152. To receive any update on the Local Plan**

It was noted that the hearing has had to be postponed due to inspector illness and that CoYC has written to ask if there is an alternative plan for the hearings should the inspector be absent for an extended period.

**21153. To receive and consider a report from the Cemetery working group and decide on any necessary action to include**

**a. To note the date of the upcoming Cemetery Committee meeting**

It was noted that the Committee meeting will be held on 22<sup>nd</sup> March following a 17<sup>th</sup> March Working Group meeting.

**b. To note the draft revised scale of fees**

It was noted that the fee scale had been revised and will be considered at the meeting on the 17<sup>th</sup> March for recommendations to the Committee meeting on the 22<sup>nd</sup> March.

**c. To note the draft budget**

It was noted that the draft budget using the revised fee scale would be considered at the meeting on the 17<sup>th</sup> for recommendations to the Committee meeting on the 22<sup>nd</sup>.

**d. To consider an instruction to the NALC solicitors for advice on a revision of the Cemetery Agreement**

It was RESOLVED to seek advice from NALC solicitors for a revision of the Cemetery Agreement with CoYC.

**21154. To receive and consider a report from the Open Spaces working group and decide on any necessary action on open space matters to include:**

**a. Parish Field School Lane**

**i) Drainage and overall scheme update**

It was noted that the plan is in progress, bore hole issues resolved but water drainage remains unresolved. The working group reported concerns relating to the proximity of pitches to neighbouring housing, possible risk of fencing installation and consideration of inclusion of different elements for the layout of the field in the forthcoming designs for the public consultation - it was agreed to ask for elevated plans, rather than just ground plans. It was further noted that discussions relating to the land extension were ongoing between CoYC and Persimmon Homes.

**ii) Pavilion area developments update**

It was noted that the Pavilion area was almost complete and that the kissing gate was no longer locked open. It was further noted that should disabled visitors to the field need to use the kissing gate, it was accessible using a RADAR key.

**iii) Play area bench**

It was noted that the replacement of a bench rail was on the list of maintenance jobs for Cemetery staff.

**iv) Replacement tree planting**

It was noted that the tree planting was on the list of maintenance jobs for Cemetery Staff.

**b. Fordlands Road**

**i) Fence repairs**

It was noted that Cemetery staff have carried out repairs to the fencing around the substation at Fordlands Road playing field. It was agreed to report the damage to fence near Thornton Road to Persimmon Homes.

**ii) Tree planting**

It was noted that Cllr. Marsh had met with the Environment Agency. It was noted that the EA have several hundred that could be planted together and this would include some large specimen trees. EA are finishing their planting season by April, following which they will have a planting scheme for the council to consider. It was further noted that the EA could also plant up to 30 trees in the corner site by the beck on the same side as the Playing Fields. The EA will manage them for 5 years. Planting would take place in November.

**c. Play Equipment**

It was agreed that Cllr, Koprowska, Cllr. de Vries, the Clerk and Dave Meigh would liaise on the repairs and new equipment needs.

**d. Village Green**

**i) To consider instructions for legal advice in relation to the St Nicks and EA Green Corridors Project**

It was RESOLVED to seek quotes from Guest Walker, Cowling Swift & Kitchin and Lupton Fawcett solicitors for advice on drafting of the agreement between the Parish Council and St Nicks for the maintenance works at the Village Green.

**ii) Specimen tree**

It was agreed that a specimen tree might be an asset. The grass contractors would need to be made aware of it to prevent any damage and it was noted that it would be important not to shade tansy as the beetles thrive in sunshine.

**iii) Bramble removal and holes in ground near the picnic benches**

It was noted that St Nicks (with PC agreement) have removed overgrown brambles and cleared the area to the south of the picnic benches. It was further noted that holes need filling around the table legs again.

**iv) Metal gate**

It was noted that the metal pedestrian gate needed to be replaced. It was agreed that the Clerk would investigate its ownership and approach the owner to request it be replaced.

**v) Moorings meeting**

It was RESOLVED that the Clerk would contact one of the moorings owners with a view to arranging a meeting for either 4<sup>th</sup> or 6<sup>th</sup> May at approximately 6pm.

**e. Allotments matters**

**i) Vehicular gate update**

It was noted that there have been supply line problems. It was RESOLVED that the Clerk would follow up with the contractors for an update.

**ii) Update from allotments tenants' meeting**

It was noted that 2 allotment tenants attended the meeting on 1<sup>st</sup> March and that they were generally happy. A skip was requested and they commented that they were very happy with the work the Cemetery staff do.

**iii) Woodchips**

It was noted that Lewis Tree Surgeons agreed to deliver woodchips and one of the tenants had agreed to coordinate with them direct.

**iv) Overhanging trees**

The Clerk reported that overhanging trees had been cut back in November but that she would ask the Cemetery staff to investigate if further work was needed.

**v) Regular meeting dates**

It was noted that regular meetings for allotment tenants would be held at 7pm in the Old Library on the first Tuesday of every March and October.

**vi) Driveway repairs – road plainings**

It was noted that CoYC had responded to say that it was not a simple request as the works are procured through a framework of suppliers and not undertaken directly by City of York Council. If plainings were required, they would have to be purchased direct from the contractors carry out the works. It was noted that the cost was likely to be significant.

**f. Benches on Main Street**

It was RESOLVED to purchase a simple bench made from protected timber without planters to reduce maintenance.

**g. Recreational areas replacement signs update**

Cllr. Aspden agreed to follow up for a progress report from Fulford School.

**21155. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:**

**a. Consideration of any reports/quotes received from external contractors**

It was noted that Cllrs. Clare, Koprowska and Marsh had met with architects with a view to obtaining quotes and a third quote was to be sought.

**b. To receive an update on heating and broadband**

It was noted that there had been a fault with the broadband and this had affected the heating controls which seems to have led to some hall users tampering with the settings and this impacted other hall users. Openreach and Plusnet resolved the broadband fault following a repair to the external phone line connection to the hall. It was also noted that a further leak in the heating system had required repairs by the heating engineers. It was RESOLVED to purchase a WiFi booster to assist broadband connection in the Main Hall to ensure that the thermostat connects to the remote settings app and that lockable covers be installed to prevent future tampering with the thermostats. It was also RESOLVED to lock the boiler cupboard in the disabled toilets and investigate a method to prevent public access to the kitchen boiler.

*Having declared a prior engagement, Cllr. Aspden left the meeting.*

**21156. To receive and consider any update from the Fulford Climate and Ecological Emergency Working Group to include:**

**a. Update on Just One Thing**

Councillors thanked Cllr. Marsh for his preparation of an Infographic for Just One Thing initiative. It was RESOLVED that Cllr. Koprowska would contact the members of the Fulford Community Climate and Ecological Emergency Working Group with regard to Just One Thing and that once the working group has considered it, an article on the initiative could be included in the upcoming Parish Council newsletter.

**b. To consider the draft Sustainable Procurement and Practices Policy**

Following consideration of the draft Sustainable Procurement and Practices Policy circulated by Cllr. Marsh, it was agreed that subject to some tweaks it received overall support. It was RESOLVED that the Clerk would review the necessary tweaks prior to adoption of the policy.

**21157. To consider an update on the defibrillator application and decide on any necessary action**

It was noted that the application to Yorkshire Ambulance Service had been successful and the defibrillator would be delivered and installed within a few weeks.

**21158. To consider content received for the Spring newsletter and decide on any necessary action**

Content received had been included in a circulated draft and it was agreed that in addition to the Just One Thing information from the community working group, Cllr. Walker would submit an article on the Mary Key Trophy and Cllr. Aspden would provide an update on the Parish Field Project.

**21159. To consider any update on the new website and logo design**

Following consideration, it was RESOLVED to adopt Version 2 of the logo but with the teal/blue colour from Version 3 in the circular border. The Clerk agreed to update the designers to include the new logo in the new website design.

**21160. To consider any updates or information resulting from recent training webinars and decide on any necessary action**

No update.

**21161. To note the date of the interim internal audit.**

It was noted that the interim internal audit visit would take place remotely on 9<sup>th</sup> March 2022.

**21162. To consider exclusion of the press and public from the discussion of any aspect of item 21163 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

It was RESOLVED To exclude the press and public from the discussion of any aspect of item 21163 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

*The remaining member of the public left the meeting.*

**21163. To receive and consider reports from the HR panel and Clerk and decide on any necessary action to include:**

**a. To note the agreed NJC increase of 1.75% from 1 April 2021**

It was noted the NJC increase of 1.75% had been received and that payment of backpay will be made in the March salaries.

**b. To receive a report of outstanding holiday entitlement and decide on any requests for time to be carried into 2022/2023.**

It was noted that requests to carry over time had been made and it was RESOLVED to grant all requests. It was further RESOLVED to monitor annual leave bookings during 2022/2023 to reduce instances where leave is not taken within the year and any instances would be subject to further scrutiny.

**21164. To consider and propose any items for inclusion on the agenda for the next meeting**

Items will be emailed to the Clerk in advance of agenda publication.

**21165. To consider a date for the Annual Parish Meeting**

It was noted that Cllr. Koprowska would agree a date by email.



**21166. To consider the date and time of the next meeting.**

Cemetery Working Group - 17<sup>th</sup> March at 2pm;

Cemetery Committee - 22<sup>nd</sup> March at 9.30am

The Parish Council - 7pm on 10<sup>th</sup> May for the Annual Meeting of the Parish Council

The Chairman closed the meeting at 21:28.

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**Chairman**

## **Appendix 1**

### **Correspondence to Consider for Response:**

- ✉ 20220308 Correspondence Received - York Bus Forum.msg
- ✉ 20220308 Correspondence Received - Adoption of Minerals and Waste Joint Plan by North Yorkshire County Council.msg
- 📄 20220308 Correspondence Received - Copied email re 3 Connaught Gardens planning enforcement.pdf
- ✉ 20220308 Correspondence Received - Copied Letter of Complaint Persimmon Homes to McGoff Group.msg
- 📄 20220308 Correspondence Received - Levelling Up the UK white paper summary.pdf
- ✉ 20220308 Correspondence Received - New financial advice bulletins from The Parkinson Partnership.msg
- ✉ 20220308 Correspondence Received - North Yorkshire Pension Fund - amendments to governance documents.msg
- 📄 20220308 Correspondence Received - Queens Platinum Jubilee Councils letter.pdf
- 📄 20220308 Correspondence Received - York Green Streets extended deadline.pdf
- ✉ 20220308 Email BBC2 Take a Hike.msg

### **NALC Correspondence:**

- 📄 20220308 NALC Chief Executive's Bulletin 20220117.pdf
- 📄 20220308 NALC Chief Executive's Bulletin 20220210.pdf
- 📄 20220308 NALC Chief Executive's Bulletin 20220218.pdf
- 📄 20220308 NALC Chief Executive's Bulletin 20220225.pdf
- 📄 20220308 NALC Newsletter 20220126.pdf
- 📄 20220308 NALC Newsletter 20220202.pdf
- 📄 20220308 NALC Newsletter 20220216.pdf
- 📄 20220308 NALC Newsletter 20220302.pdf

### **YLCA Correspondence:**

- 📄 20220308 Correspondence Received - YLCA information on CR Newsletter February 22.pdf
- ✉ 20220308 Correspondence Received - YLCA FW The Queen's Platinum Jubilee 2022 Updates.msg
- 📄 20220308 YLCA - White Rose Weekly Bulletin 7 January 2022.pdf
- 📄 20220308 YLCA - White Rose Weekly Bulletin 10 February 2022.pdf
- 📄 20220308 YLCA - White Rose Weekly Bulletin 14 January 2022.pdf
- 📄 20220308 YLCA - White Rose Weekly Bulletin 18 February 2022.pdf
- 📄 20220308 YLCA - White Rose Weekly Bulletin 25 February 2022.pdf
- 📄 20220308 YLCA Legal Briefing Note L01-22 Code of Recommended Practice on Local Authority Publicity (England).pdf
- 📄 20220308 YLCA Remote Conference Programme 25 March 2022.pdf

## **Appendix 2**

### **Decisions taken using delegated powers**

Decision dated 28<sup>th</sup> January 2022: It is RESOLVED to grant the dig request from Chas Jones for a small transect and some auguring between Fulford Cemetery and Germany Beck.

Decision dated 8<sup>th</sup> February 2022: It is RESOLVED to authorise St Nicks to take out the brambles and uncover the old footpath at the Village Green with the provision that all involved can recognise tansy plants and ensure that no damage is done to the existing tansy plants on the site.



# Fulford

Parish Council

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## Appendix 3

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Chairman's Initials

**Fulford Parish Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
<b>PAID</b>										
498	CEM3 Electricity	13/01/2022	1. Unity Trust Bank Account 20445852	MP13 DD	Electricity Charges	British Gas	L	71.02	3.55	74.57
499	CEM3 Gas	13/01/2022	1. Unity Trust Bank Account 20445852	MP15 DD	Gas Charges	Positive Energy	L	28.73	1.44	30.17
497	CEM5 Fuel	13/01/2022	1. Unity Trust Bank Account 20445852	MP9 DD	Cemetery Vehicles Fuel Charges	Fuel Genie	S	196.58	39.32	235.90
502	CEM3 Chip & PIN Machine Fees & Charges	17/01/2022	1. Unity Trust Bank Account 20445852	MP12 DD	Chip & PIN Machine Service Charges & Fees	Clover (Fiserv/First Data)	S	24.83	4.97	29.80
503	PC8 SH - Electricity	17/01/2022	1. Unity Trust Bank Account 20445852	MP14 DD	Electricity Charges	British Gas	L	31.41	1.57	32.98
500	CEM5 Commercial Waste	17/01/2022	1. Unity Trust Bank Account 20445852	P2022-0228 DD	Commercial Waste Charges	City of York Council	E	445.62		445.62
501	PC8 SH - Commercial Waste Collection	17/01/2022	1. Unity Trust Bank Account 20445852	P2022-0229 DD	Commercial Waste Charges	City of York Council	E	55.75		55.75
487	PC8 SH - Cleaning/Hygiene	17/01/2022	1. Unity Trust Bank Account 20445852	MP8 DD	Commercial Cleaning Charges	Smart Cleaning Group Limited	S	300.00	60.00	360.00
489	PC3 Stationery & Ink	20/01/2022	1. Unity Trust Bank Account 20445852	P2022-0222 BP	Stationery & Postage Supplies	Viking	S	39.41	7.88	47.29
491	CEM3 Stationery/Ink/Registers	20/01/2022	1. Unity Trust Bank Account 20445852	P2022-0223 BP	Stationery & Postage Supplies	Viking	S	51.52	10.30	61.82
490	PC3 Postage	20/01/2022	1. Unity Trust Bank Account 20445852	P2022-0222 BP	Stationery & Postage Supplies	Viking	E	18.12		18.12
428	PC3 IT - Support and Services	21/01/2022	2. Expend Pre-Paid Debit Card	MP5 DBC	Monthly Subscription Payment	Microsoft Ireland Operations Ltd	S	9.40	1.88	11.28
486	CEM3 IT - Support & Services	21/01/2022	2. Expend Pre-Paid Debit Card	MP5 DBC	Monthly Subscription Payment	Microsoft Ireland Operations Ltd	S	9.40	1.88	11.28
571	PC3 IT - Support and Services	21/01/2022	2. Expend Pre-Paid Debit Card	MP5 DBC	Duplicate Entry - Deletion	Microsoft Ireland Operations Ltd	S			
504	CEM3 Telephone/Broadband	24/01/2022	1. Unity Trust Bank Account 20445852	MP10 DD	Broadband and Phone Payment	Plusnet	S	61.84	12.37	74.21
505	PC9 SH - Broadband	24/01/2022	1. Unity Trust Bank Account 20445852	MP11 DD	Broadband and Phone Payment	Plusnet	S	24.62	4.92	29.54
532	CEM1 Cemetery Fees - Burial Rights Purchases	26/01/2022	1. Unity Trust Bank Account 20445852	P2022-0234 BP	Reinits Plot Purchase Fee for Compensation	Jan Strog	E	423.00		423.00
488	PC5 Play Equipment - Inspection & Repair Contract	26/01/2022	1. Unity Trust Bank Account 20445852	P2022-0221 BP	Playground Inspection Charges	Hags_Smp Ltd	S	130.00	26.00	156.00
493	PC3 Training & Training Resources	26/01/2022	1. Unity Trust Bank Account 20445852	P2022-0225 BP	Webinar Training Charges	Yorkshire Local Councils Association	E	45.00		45.00
496	CEM3 Postage	26/01/2022	1. Unity Trust Bank Account 20445852	P2022-0227 BP	Stamps	Viking	E	66.00		66.00
492	PC5 School Ln - Seats/Signs/Noticeboards/Bins	26/01/2022	1. Unity Trust Bank Account 20445852	P2022-0224 BP	A3 Correx Outdoor Notices - Constructions Works	Press Green Ltd	S	40.24	8.05	48.29
495	CEM7 Cleaning Materials	26/01/2022	1. Unity Trust Bank Account 20445852	P2022-0227 BP	Cleaning Supplies	Viking	S	90.86	18.17	109.03
494	PC6 Planning - Advice/Contingency	26/01/2022	1. Unity Trust Bank Account 20445852	P2022-0226 BP	Local Plan Consultant Expenses - Printing & Paper	Michael Courcier	Z	70.00		70.00
576	PC3 Telephone & Broadband	26/01/2022	2. Expend Pre-Paid Debit Card	MP4 BP	Mobile Phone Charges- Clerk	GiffGaff Ltd	S	5.00	1.00	6.00
577	PC3 Stationery & Ink	26/01/2022	2. Expend Pre-Paid Debit Card	MP3 BP	Monthly Subscription Payment	HP Instant Ink	S	8.32	1.67	9.99
578	PC3 IT - Support and Services	26/01/2022	2. Expend Pre-Paid Debit Card	MP5 DBC	Monthly Subscription Payment	Microsoft Ireland Operations Ltd	S	18.80	3.76	22.56
579	PC3 Prepaid Card Service Charges (Expend)	26/01/2022	2. Expend Pre-Paid Debit Card	MP7 DBC	Monthly Subscription Payment	Expand Limited	S	13.98	2.80	16.78
529	CEM3 Water Rates/Sewerage	28/01/2022	1. Unity Trust Bank Account 20445852	MP16	Water Rates Payment	Yorkshire Water	E	49.20		49.20
530	PC5 Allotments Water Rates	28/01/2022	1. Unity Trust Bank Account 20445852	MP17	Water Rates Payment	Business Stream	E	65.39		65.39
575	CEM6 Graves/Plots Repurchased	29/01/2022	2. Expend Pre-Paid Debit Card	P2022-0244 DBC	Memorial Bench - Jan Strog	Yourpricefurniture.co.uk	S	258.32	51.67	309.99
473	PC9 Home Working Allowance	31/01/2022	1. Unity Trust Bank Account 20445852	MP6 BP HWA	Home Working Allowance Payment	Rachel Robinson	X	26.00		26.00
538	CEM8 /PC9 Net Salaries	31/01/2022	1. Unity Trust Bank Account 20445852	E2022	Net Salaries	All Employees	X	8,894.98		8,894.98
510	PC8 SH - Cleaning/Hygiene	02/02/2022	1. Unity Trust Bank Account 20445852	MP8 DD	Commercial Cleaning Charges	Smart Cleaning Group Limited	S	300.00	60.00	360.00
511	CEM5 Fuel	02/02/2022	1. Unity Trust Bank Account 20445852	MP9 DD	Cemetery Vehicles Fuel Charges	Fuel Genie	S	145.85	29.17	175.02
524	PC5 Forldands Rd - Maintenance/Improvements	03/02/2022	2. Expend Pre-Paid Debit Card	P2022-0243 DBC	Wooden Five Bar Gate and Two Posts	BATA Gate Helmsley York	S	252.67	50.53	303.20
531	PC8 SH - Water/Sewerage	03/02/2022	1. Unity Trust Bank Account 20445852	MP18	Water Rates Payment	Business Stream	E	62.05		62.05
580	PC10 Tenancy - Property Maintenance Charges	03/02/2022	1. Unity Trust Bank Account 20445852	MP&R1 BP	Cemetery Lodge Apartment Gas Renewal Certificate	Martin & Co	E	89.70		89.70
527	PC10 Tenancy - Letting Agent Management Fees	03/02/2022	1. Unity Trust Bank Account 20445852	MP&R1 BP	Cemetery Lodge Apartment Rent Guarantee Fee	Martin & Co	S	26.00	5.20	31.20
528	PC10 Tenancy - Letting Agent Management Fees	03/02/2022	1. Unity Trust Bank Account 20445852	MP&R1 BP	Property Management Fee	Martin & Co	S	63.00	12.60	75.60
508	CEM8 HMRC Monthly Payments	07/02/2022	1. Unity Trust Bank Account 20445852	E2022 HMRC	Monthly HMRC Payment	HM Revenue & Customs	X	2796.87		2796.87
509	CEM8 NYPF Monthly Payment	07/02/2022	1. Unity Trust Bank Account 20445852	E2022 NYPF	Monthly NYPF Payment	North Yorkshire Pension Fund	X	3445.17		3445.17
526	CEM6 Graves/Plots Repurchased	08/02/2022	1. Unity Trust Bank Account 20445852	P2022-0233 BP	Grave/Plot Repurchase Fee	June Davies	E	621.90		621.90
534	PC8 SH - Electricity	10/02/2022	1. Unity Trust Bank Account 20445852	MP14 DD	Electricity Charges	British Gas	L	56.09	2.80	58.89
535	CEM3 Chip & PIN Machine Fees & Charges	14/02/2022	1. Unity Trust Bank Account 20445852	MP12 DD	Chip & PIN Machine Service Charges & Fees	Clover (Fiserv/First Data)	S	29.16	5.83	34.99
533	CEM3 Electricity	16/02/2022	1. Unity Trust Bank Account 20445852	MP13 DD	Electricity Charges	British Gas	L	36.54	1.82	38.36
525	PC8 SH - Repairs/Maintenance Contingency	16/02/2022	1. Unity Trust Bank Account 20445852	P2022-0232	Boiler Repairs	Nortons Heating	S	49.50	9.90	59.40
536	PC7 - Defibrillator Project	21/02/2022	1. Unity Trust Bank Account 20445852	P2022-0235 BP	Donation for Defibrillator	Yorkshire Ambulance Service Charity	E	999.00		999.00
547	CEM3 Telephone/Broadband	25/02/2022	1. Unity Trust Bank Account 20445852	MP10 DD	Broadband and Phone Payment	Plusnet	S	61.84	12.37	74.21
548	PC8 SH - Broadband	25/02/2022	1. Unity Trust Bank Account 20445852	MP11 DD	Broadband and Phone Payment	Plusnet	S	24.62	4.92	29.54
549	CEM8 /PC9 Net Salaries	28/02/2022	1. Unity Trust Bank Account 20445852	E2022	Net Salaries	All Employees	X	9,256.22		1,720.38
537	CEM5 Fuel	01/03/2022	1. Unity Trust Bank Account 20445852	MP9 DD	Cemetery Vehicles Fuel Charges	Fuel Genie	S	113.54	22.71	136.25
557	PC10 Tenancy - Letting Agent Management Fees	03/03/2022	1. Unity Trust Bank Account 20445852	MP&R1 BP	Cemetery Lodge Apartment Rent Guarantee Fee	Martin & Co	S	26.00	5.20	31.20
558	PC10 Tenancy - Letting Agent Management Fees	03/03/2022	1. Unity Trust Bank Account 20445852	MP&R1 BP	Property Management Fee	Martin & Co	S	63.00	12.60	75.60
566	CEM3 Gas	03/03/2022	1. Unity Trust Bank Account 20445852	MP15 DD	Gas Charges	SSE Energy Solutions	L	168.05	8.40	176.45
567	PC8 SH - Gas	03/03/2022	1. Unity Trust Bank Account 20445852	MP16 DD	Gas Charges	SSE Energy Solutions	L	312.05	15.60	327.65
572	PC3 Telephone & Broadband	05/03/2022	2. Expend Pre-Paid Debit Card	MP4 BP	Mobile Phone Charges- Clerk	GiffGaff Ltd	S	5.00	1.00	6.00
573	PC3 Stationery & Ink	05/03/2022	2. Expend Pre-Paid Debit Card	MP3 BP	Monthly Subscription Payment	HP Instant Ink	S	8.32	1.67	9.99
574	PC3 Prepaid Card Service Charges (Expend)	05/03/2022	2. Expend Pre-Paid Debit Card	MP7 DBC	Monthly Subscription Payment	Expand Limited	S	13.98	2.80	16.78
<b>FOR AUTHORISATION</b>										
581	CEM8 HMRC Monthly Payments	09/03/2022	1. Unity Trust Bank Account 20445852	E2022 HMRC	Monthly HMRC Payment	HM Revenue & Customs	X	3,051.09		3,051.09
582	CEM8 NYPF Monthly Payment	09/03/2022	1. Unity Trust Bank Account 20445852	E2022 NYPF	Monthly NYPF Payment	North Yorkshire Pension Fund	X	3,599.62		3,599.62
561	CEM5 Machinery - Servicing/Repairs/Components	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0234 BP	Generator Hire	Eclocks Ltd	S	21.00	4.20	25.20
562	PC3 IT - Website & Email	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0235 BP	Website, Domain Names & Email Accounts Hosting	Designation Ltd	S	321.00	64.20	385.20
563	CEM3 IT - Website & Email	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0235 BP	Website, Domain Names & Email Accounts Hosting	Designation Ltd	S	97.00	19.40	116.40
564	PC5 School Ln - Grass Cutting/Strimming/Hedges	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0236 BP	Hedge pruning on Parish field (labour and provision of)	Sleighton Landscapes	S	460.00	92.00	552.00
565	PC5 Open Spaces In-House Labour/Repairs	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0237 BP	Generator Hire	Eclocks Ltd	S	20.00	4.00	24.00
568	CEM5 Machinery - Servicing/Repairs/Components	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0240 BP	Repair Agri Loose Wheel	Tech Tyres Ltd	S	29.00	5.80	34.80
569	CEM5 Machinery - Servicing/Repairs/Components	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0241 BP	18x950-8 Supreme Pro Turf & Tyre Disposal	Tech Tyres Ltd	S	130.00	26.00	156.00
570	CEM5 Machinery - Servicing/Repairs/Components	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0242 BP	26/1200x12 Standard Turf 9Ply & Tyre Disposal	Tech Tyres Ltd	S	278.00	55.60	333.60
559	PC8 SH - Repairs/Maintenance Contingency	09/03/2022	1. Unity Trust Bank Account 20445852	P2022-0233 BP	Light fitting replacement, parts & labour	Kevin Burbidge Electrical	Z	104.38		104.38
560	PC9 Home Working Allowance	09/03/2022	1. Unity Trust Bank Account 20445852	MP6 BP HWA	Home Working Allowance Payment	Rachel Robinson	X	26.00		26.00